

**ANNUAL PROCUREMENT PLAN FOR CY 2015**  
**DEPARTMENT OF JUSTICE**  
**OFFICE OF THE SECRETARY (OSEC) & NATIONAL PROSECUTION SERVICE (NPS)**  
**(Common Office Equipment )**

PROGRAM /ACTIVITY /PROJECT	PMO/ END-USER	MODE OF PROCUREMENT	SCHEDULE FOR EACH PROCUREMENT/ACTIVITY											SOURCE OF FUND	ESTIMATE BUDGET		REMARKS /ACTIVITY (Brief Description of Program/Project)	
			Pre-Proc Conf.	Ads /Post conf.	Pre-bid conf.	Sub /Open of Bids	Bid Evalua- tion	Post Qual.	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		MOOE	CO		
<b>I. COMMON OFFICE EQUIPMENT</b>																		
5 units	Aircondition Ceiling 3TR	LEGAL OFFICES	PUBLIC BIDDING													GEN FUND	610,878.25	COMMON OFFICE EQUIPMENT
6 units	Aircondition Split Type (Wall Mounted)	LEGAL OFFICES	PUBLIC BIDDING													GEN FUND	423,663.95	COMMON OFFICE EQUIPMENT
14 units	Aircondition Window Type (Manual) 2HP	LEGAL OFFICES	PUBLIC BIDDING													GEN FUND	322,000.00	COMMON OFFICE EQUIPMENT
1 unit	Aircondition Ceiling Type 3TR	TECHNICAL STAFF	PUBLIC BIDDING													GEN FUND	113,755.65	COMMON OFFICE EQUIPMENT
3 units	Aircondition Split Type (Wall Mounted) 2HP	TECHNICAL STAFF	PUBLIC BIDDING													GEN FUND	201,510.30	COMMON OFFICE EQUIPMENT
7 units	Aircondition Window Type (Manual) 2HP	TECHNICAL STAFF	PUBLIC BIDDING													GEN FUND	161,000.00	COMMON OFFICE EQUIPMENT
1 unit	Aircondition Ceiling Type 3TR	ADMIN. SERVICE	PUBLIC BIDDING													GEN FUND	114,655.65	COMMON OFFICE EQUIPMENT
4 units	Aircondition Ceiling Type 5TR	ADMIN. SERVICE	PUBLIC BIDDING													GEN FUND	605,436.00	COMMON OFFICE EQUIPMENT
16 units	Aircondition Window Type (Manual) 2HP	ADMIN. SERVICE	PUBLIC BIDDING													GEN FUND	368,000.00	COMMON OFFICE EQUIPMENT
1 unit	Camera	ADMIN. SERVICE	SMALL VALUE PROCUREMENT													GEN FUND	95,700.00	COMMON OFFICE EQUIPMENT
1 unit	Computer TALLY Printer	ADMIN. SERVICE	EXCLUSIVE DISTRIBUTOR													GEN FUND	500,000.00	COMMON OFFICE EQUIPMENT
5 units	Exhaust Fan 8"	ADMIN. SERVICE	SMALL VALUE PROCUREMENT													GEN FUND	4,250.00	COMMON OFFICE EQUIPMENT
9 units	Exhaust Fan 12"	ADMIN. SERVICE	SMALL VALUE PROCUREMENT													GEN FUND	7,200.00	COMMON OFFICE EQUIPMENT
3 units	Phone (Telefax)	ADMIN. SERVICE	SMALL VALUE PROCUREMENT													GEN FUND	10,508.16	COMMON OFFICE EQUIPMENT
1 unit	Projector w/wide screen	ADMIN. SERVICE	SMALL VALUE PROCUREMENT													GEN FUND	66,000.00	COMMON OFFICE EQUIPMENT
1 unit	Push Cart (Flat Form)	ADMIN. SERVICE	SMALL VALUE PROCUREMENT													GEN FUND	9,000.00	COMMON OFFICE EQUIPMENT
5 units	Digital Recorder	ADMIN. SERVICE	SMALL VALUE PROCUREMENT													GEN FUND	34,034.00	COMMON OFFICE EQUIPMENT
1 unit	Motor Pump	ADMIN. SERVICE	SMALL VALUE PROCUREMENT													GEN FUND	35,000.00	COMMON OFFICE EQUIPMENT
1 unit	Scanner	ADMIN. SERVICE	SMALL VALUE PROCUREMENT													GEN FUND	40,280.00	COMMON OFFICE EQUIPMENT
1 unit	Telephone Handset (Lineman)	ADMIN. SERVICE	EMERGENCY PURCHASE													GEN FUND	10,500.00	COMMON OFFICE EQUIPMENT

2	units	Airconditioner Split Type (Wall Mounted) 2.5HP	FINANCIAL SERVICE	PUBLIC BIDDING														GEN FUND		128,811.30	COMMON OFFICE EQUIPMENT
3	units	Airconditioner Window Type (Manual) 2HP	FINANCIAL SERVICE	PUBLIC BIDDING														GEN FUND		69,000.00	COMMON OFFICE EQUIPMENT
1	unit	Refrigerator (Single Door)	FINANCIAL SERVICE	SMALL VALUE PROCUREMENT														GEN FUND		13,500.00	COMMON OFFICE EQUIPMENT
3	units	Aircondition Window Type (Manual) 2HP	PMS	PUBLIC BIDDING														GEN FUND		69,000.00	COMMON OFFICE EQUIPMENT
4	units	Phone (Telefax)	PMS	SMALL VALUE PROCUREMENT														GEN FUND		14,010.88	COMMON OFFICE EQUIPMENT
1	unit	Digital Recorder	BAC	SMALL VALUE PROCUREMENT														GEN FUND		6,700.00	COMMON OFFICE EQUIPMENT
1	unit	Refrigerator (Single Door)	IAS	SMALL VALUE PROCUREMENT														GEN FUND		13,500.00	COMMON OFFICE EQUIPMENT
2	units	Aircondition Type (Manual) 2HP	DOJAC	PUBLIC BIDDING														GEN FUND		46,000.00	COMMON OFFICE EQUIPMENT
5	units	Aircondition Type (Manual) 2HP	BPP	PUBLIC BIDDING														GEN FUND		115,000.00	COMMON OFFICE EQUIPMENT
1	unit	Copier Machine (Heavy Duty)	BPP	SMALL VALUE PROCUREMENT														GEN FUND		135,000.00	COMMON OFFICE EQUIPMENT
1	unit	Phone (Telefax)	BPP	SMALL VALUE PROCUREMENT														GEN FUND		3,502.72	COMMON OFFICE EQUIPMENT
2	units	Weighing Scale "Portable"	BPP	SMALL VALUE PROCUREMENT														GEN FUND		12,000.00	COMMON OFFICE EQUIPMENT
2	units	Aircondition Split Type Ceiling Mounted, 5TR	OSEC	PUBLIC BIDDING														GEN FUND		317,998.00	COMMON OFFICE EQUIPMENT
1	unit	Aircondition Split Type Wall Mounted, 2.5HP	OSEC	PUBLIC BIDDING														GEN FUND		82,555.65	COMMON OFFICE EQUIPMENT
4	units	Aircondition (Window Type) 2HP	OSEC	PUBLIC BIDDING														GEN FUND		92,000.00	COMMON OFFICE EQUIPMENT
1	unit	Over Toaster	OSEC	SMALL VALUE PROCUREMENT														GEN FUND		1,000.00	COMMON OFFICE EQUIPMENT
1	unit	Aircondition (Window Type w/ remote)	USEC LTA	PUBLIC BIDDING														GEN FUND		24,939.20	COMMON OFFICE EQUIPMENT
1	unit	Aircondition (Window Type w/ remote)	USEC FFB	PUBLIC BIDDING														GEN FUND		24,939.20	COMMON OFFICE EQUIPMENT
1	unit	Aircondition (Window Type w/ remote)	USEC JFJ	PUBLIC BIDDING														GEN FUND		24,939.20	COMMON OFFICE EQUIPMENT
1	unit	Aircondition (Window Type w/ remote)	USEC VBS	PUBLIC BIDDING														GEN FUND		24,939.20	COMMON OFFICE EQUIPMENT
2	unit	Telephone "Wireless"	USEC VBS	SMALL VALUE PROCUREMENT														GEN FUND		1,200.00	COMMON OFFICE EQUIPMENT
2	units	Aircondition Window Type (Manual) 2HP	ASEC ZMA	PUBLIC BIDDING														GEN FUND		46,000.00	COMMON OFFICE EQUIPMENT
<b>Sub-Total</b>																				<b>4,999,907.31</b>	


22	units	Photocopying Machine (Heavy Duty) - Copy Speed: 28-35 copies/print per minute B/W, Paper Handling: two (2) 500 sheets paper tray, By pass tray: 50 to 100 sheets, Automatic Documents Feeder Sorter or electric sorting with enlarger/reducer A3 maximum, Price to include all consumables in original copy life. Supplier must have service centers nationwide with WARRANTY	NPS	PUBLIC BIDDING													GEN FUND	4,069,633.33	COMMON OFFICE EQUIPMENT
1	lot	Airconditioning Ceiling Mounted Type - 3.0TR Capacity with complete matching accu. & standard accessories, including labor & materials for the installation of the airconditioning unit	NPS	SMALL VALUE PROCUREMENT													GEN FUND	106,257.00	COMMON OFFICE EQUIPMENT
																	<b>Sub-Total</b>	<b>4,175,890.33</b>	

APPCY-2015-002 as of May2015


**SUMMARY**


I.	<b>COMMON OFFICE EQUIPMENT</b>	<b>4,999,907.31</b>
	<b>COMMON OFFICE EQUIPMENT (NPS)</b>	<b>4,175,890.33</b>


Submitted by:


  
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 Head, BAC-Secretariat/TWG

Recommending Approval:

  
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