

**PURCHASE ORDER
DEPARTMENT OF JUSTICE**

Agency

Supplier: **PACIFIC OFFICE SOLUTIONS, INC.**
Address: **28 EDSA Greenhills, San Juan City**

P.O. No.: **2016-08-008**
Date: **August 4, 2016**
Mode of Procurement: **Small Value Procurement**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:
The clause stated: "It is a precondition to the acceptance of this [Purchase Order] by the supplier that in the event there is a finding of overpricing in this transaction the said supplier shall be held liable for payment of the excess to the Department of Justice.

Place of Delivery: **Department of Justice (Supply Section.)**

Delivery Term: **15 Calendar days**
Payment Term: **Government Procedure**

Date of Delivery:

Item No.	Unit	Quantity	Description	Unit Cost	Amount
1	units	2	TYPEWRITER (Olympia Compact 5DM) Standard Electronic Typewriter 15 inches carriage 20 characters per second printing spread Line spacing of 1/1, 45 keys/100 characters 40 characters LCD display with 112K memory capacity	29,000.00	58,000.00
For the use of CASHIER SECTION					

(Total Amount in Words) **FIFTY EIGHT THOUSAND PESOS ONLY**

P 58,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Recommending Approval:

RICARDO V. PARAS

Chief State Counsel / BAC Chairman

LIZA B. DE LEON

Director IV - Administrative Service

Conforme:

(Signature over printed name)

Date

APPROVED:

VITALIANO N. AGUIRRE II

Secretary

Requisition Office/Dept:

Funds Available:

Amount:

58,000