

**GUIDELINES/MECHANICS IN RANKING OFFICES/DELIVERY UNITS
FOR THE GRANT OF FY 2019 PERFORMANCE-BASED BONUS (PBB)**

Department/Agency: Department of Justice – Office of the Secretary

1. The offices/delivery units will be clustered according to the following:

1.1. DOJ Proper

- 1.1.1. Office of the Secretary (including the Offices of the Undersecretaries and Assistant Secretaries, Internal Audit Service, Witness Protection Program, Office for Competition and DOJ Action Center)
- 1.1.2. DOJ Prosecution Staff
- 1.1.3. Legal Staff
- 1.1.4. Technical Staff
- 1.1.5. Board of Pardons and Parole
- 1.1.6. Board of Claims
- 1.1.7. Office of Cybercrime
- 1.1.8. Administrative Service
- 1.1.9. Financial Service
- 1.1.10. Planning and Management service

1.2. National Prosecution Service

1.2.1. Regional Cluster

- 1.2.1.1. Regional Prosecution Office I - Ilocos Region
- 1.2.1.2. Regional Prosecution Office II - Cagayan Valley
- 1.2.1.3. Regional Prosecution Office III - Central Luzon
- 1.2.1.4. Regional Prosecution Office IV - Calabarzon & Mimaropa
- 1.2.1.5. Regional Prosecution Office V - Bicol
- 1.2.1.6. Regional Prosecution Office VI - Western Visayas
- 1.2.1.7. Regional Prosecution Office VII - Central Visayas
- 1.2.1.8. Regional Prosecution Office VIII - Eastern Visayas
- 1.2.1.9. Regional Prosecution Office IX - Zamboanga Peninsula
- 1.2.1.10. Regional Prosecution Office X - Northern Mindanao
- 1.2.1.11. Regional Prosecution Office XI - Davao
- 1.2.1.12. Regional Prosecution Office XII - Soccsksargen
- 1.2.1.13. Regional Prosecution Office XIII - Caraga
- 1.2.1.14. Regional Prosecution Office XIV - ARMM


1.2.2. National Capital Region Cluster

- 1.2.2.1. City Prosecution Office Caloocan
- 1.2.2.2. City Prosecution Office Las Piñas
- 1.2.2.3. City Prosecution Office Makati
- 1.2.2.4. City Prosecution Office Malabon
- 1.2.2.5. City Prosecution Office Mandaluyong
- 1.2.2.6. City Prosecution Office Manila
- 1.2.2.7. City Prosecution Office Marikina
- 1.2.2.8. City Prosecution Office Muntinlupa
- 1.2.2.9. City Prosecution Office Navotas
- 1.2.2.10. City Prosecution Office Parañaque
- 1.2.2.11. City Prosecution Office Pasay
- 1.2.2.12. City Prosecution Office Pasig
- 1.2.2.13. City Prosecution Office Quezon
- 1.2.2.14. City Prosecution Office San Juan
- 1.2.2.15. City Prosecution Office Taguig
- 1.2.2.16. City Prosecution Office Valenzuela

2. The average/weighted average of accomplishment rates for applicable prescribed performance measures/indicators shall be the overall performance rating of every office/delivery unit in accordance with the Department Circular Nos. 17 and 49, s. 2014 re: Implementation of Strategic Performance Management System in the DOJ Proper and NPS, respectively, and other subsequent policy issuances of the Department relative to office performance evaluation and PBB.
3. The ranking of offices/delivery units in the Department shall be subject to the percentage distribution prescribed by the AO 25 IATF and recommendation of the Performance Management Team (PMT) for approval of the Secretary.
4. This shall be subject to further guidance from the Secretary upon proper recommendation from the PMT.

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Date : **SEP 19 2019**

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