



## 2022 CALENDAR OF ADR ORIENTATION SEMINARS AND TRAININGS

FOCUS	QUARTER 1			QUARTER 2			QUARTER 3			QUARTER 4		
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>ALTERNATIVE DISPUTE RESOLUTION ORIENTATION SEMINAR</b>												
ADR Orientation Seminar for Government Agencies				BATCH 1 08	BATCH 2 20		BATCH 3 22			BATCH 4 21		
<b>ALTERNATIVE DISPUTE RESOLUTION TRAININGS</b>												
Comprehensive Course on Mediation					14-17				05-16			
Course on Mediation for Negosyo Center							20-22			12-14		
Comprehensive Course on Arbitration for National Government Agencies		14 Feb - 03 Mar		18 Apr - 05 May								
Course on Case Management in Arbitration						21-24						
Course on Arbitral Award Writing							27-29					
Course on Tribunal Secretaries								16-19				
Course on ADR Mechanisms under the Katarungang Pambarangay (KP) Law		Calamba City 15 – 17	Naga City 21 - 23 Quezon City 29 - 31	Cebu City 05 - 07 Angeles City 27 - 29				Bacolod City 02 - 04 Davao City 23 - 25				

NOTE: THE DATES ARE SUBJECT TO CHANGE WITHOUT PRIOR NOTICE.

FOR INQUIRIES, PLEASE CONTACT

PIPD for ADR Orientation Seminar  
TPDD for ADR TRAININGS

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## ADR TRAINING COURSES

### Comprehensive Course on Mediation for National Government Agencies

**Course duration:  
Minimum of 40 hours**

This course aims to instill knowledge and develop the skills needed for government agencies to lead an interest-based mediation process. There are no prerequisites for this course.

### Comprehensive Course on Mediation for National Government Agencies

**Course duration:  
Minimum of 40 hours**

This course aims to introduce the fundamental aspects of the arbitral process. It is designed for government agencies that are new to the field of arbitration. There are no prerequisites for this course but a legal background may serve as an advantage.

### Course on Case Management in Arbitration

**Course duration:  
Minimum of 40 hours**

This course supplements the Comprehensive Course in Arbitration and aims to enhance the skills in case management, specifically in drafting Terms of Reference and Procedural Order. The Participants will also undergo an intensive assessment to prepare them for decision-making as arbitrators. Participants of this course must have completed a basic course on arbitration consistent with Department of Justice Circular No. 49, s. 2012.

### Course on Arbitral Award Writing

**Course duration:  
Minimum of 40 hours**

This course aims to enhance the competencies necessary to write a final, reasoned and enforceable Arbitral Award. It is intended for participants who successfully completed a basic and supplementary or advanced course on arbitration, such as the Course on Case Management in Arbitration.

### Course on Tribunal Secretaries

**Course duration:  
Minimum of 40 hours**

This course aims to provide the participants with an understanding of the role and functions of tribunal secretaries in arbitration, and equip them with the knowledge and skills necessary to effectively assist the tribunal in the administration of arbitration proceedings. There are no prerequisites for this course.

### Course on ADR Mechanisms under the Katarungang Pambarangay (KP) Law

**Course duration:  
Minimum of 24 hours**

This course is designed to enhance the skills of barangay officials and members of the Lupong Tagapamayapa of local government units identified under the Justice Sector Convergence Program on interest-based mediation-conciliation process. It also includes a brief discussion of the KP Law.



## ADR ORIENTATION SEMINAR FOR GOVERNMENT AGENCIES

Brief Description	Requirement	Deadline of EOI Submission
A one-day activity to orient government agencies on the basic concepts and legal foundations of ADR, establishment of an ADR program, and OADR's mandate, functions and services. This caters to agencies which intend to set up their respective ADR programs.	<p>Interested government agencies must accomplish and submit an Expression of Interest (EOI) via <a href="https://bit.ly/ADROrientationEOI">https://bit.ly/ADROrientationEOI</a>.</p> <p>The OADR will review the EOI and coordinate with the concerned agencies for the subsequent steps and requirements prior to confirmation of enrollment.</p>	<p>On or before the following dates:</p> <p>Batch 1 - 08 March 2022</p> <p>Batch 2 - 06 April 2022</p> <p>Batch 3 - 08 June 2022</p> <p>Batch 4 - 07 September 2022</p>

### FOR INQUIRIES, PLEASE CONTACT:

For the ADR Orientation Seminar	For the ADR Training Courses
<p><b>PUBLIC INFORMATION AND PROMOTION DIVISION (PIPD)</b></p> <p>✉ <a href="mailto:adrorientation.oadr@gmail.com">adrorientation.oadr@gmail.com</a></p> <p>☎ (02) 8524.8939</p>	<p><b>TRAINING AND PROGRAM DEVELOPMENT DIVISION (TPDD)</b></p> <p>✉ <a href="mailto:training.oadr@gmail.com">training.oadr@gmail.com</a></p> <p>☎ (02) 8524.8939   +63 915 783 2641</p>

### IMPORTANT NOTES

#### Please take note of the following:

- Enrollment in the ADR orientation seminars and trainings is on a **first come, first serve basis**.
- The mode of conduct of these activities shall depend on the alert level classification and guidelines set by the Inter-Agency Task Force on Emerging Infectious Diseases (IATF-EID).
- The dates are subject to change without prior notice.