



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF JUSTICE  
**OFFICE OF THE REGIONAL PROSECUTOR**  
REGION IX,  
ROOM 102, HALL OF JUSTICE, ZAMBOANGA CITY

\_\_\_\_\_  
(Company)

Validity Offer: \_\_\_\_\_

\_\_\_\_\_  
(Address)

Delivery Period: 30 days

\_\_\_\_\_  
Telephone No. /Fax No. /Email Address

Terms of Payment: Gov't Procedure

\_\_\_\_\_  
Store Manager/ Store Owner

### REQUEST FOR QUOTATION OF PRICES

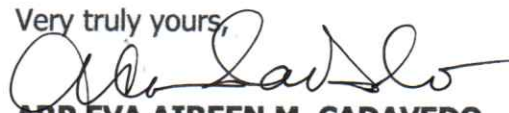
QTY.	UNIT	DESCRIPTION	UNIT PRICE	TOTAL PRICE
2	pieces	Jr. Executive Table, (30X54) w/ drawers		
4	pieces	Clerical Table, (24X42) w/ drawers		
9	pieces	Jr. Executive Swivel Chair, high back, fiber		
9	pieces	Clerical Swivel Chair, low back, fiber		
3	pieces	Storage Steel Filing Cabinet, vertical, guage 20		
10	pieces	Electric Fan, stand fan, 16"		

### TERMS AND CONDITIONS

1. Prices quoted must be final upon submission of the quotation and shall be inclusive of taxes and other charges and shall not exceed the Approved Budget for the Contract (ABC).
2. Bidders must indicate warranties, and other terms and conditions when applicable.
3. Suppliers/Bidders who passed and with the lowest bid shall be informed immediately by any fastest means after opening of quotations by the Bids and Awards Committee.
4. Suppliers/Bidders shall issue official receipt based upon invoicing regulations by the BIR.
5. Billing arrangements will be settled via **Send Bill** through the Finance Division, Department of Justice, Manila
6. Payment process shall follow after delivery of the items.

This Office hereby reserves the right to reject any or all offers, or accept such offer deemed most economical and advantageous to the Government.

Very truly yours,

  
**ARP EVA AIREEN M. CADAVEDO**  
Chairperson, BAC ORP-Region IX

### ADDITIONAL REQUIREMENTS TO SUBMIT WITH RFQ FORM:

1. Certified True Copy of the Mayor's Permit/BIR Certificate of Registration
2. Certified True Copy of SEC/DTI Registration
3. Certified True Copy of PhilGEPS Registration Number
4. Omnibus Sworn Statement (duly notarized)

### LOOK FOR:

BAC Member (Glo)  
Telephone No. (062) 991-0257; (062) 983-1412  
Email Address: orpreion9@gmail.com