



Republika ng Pilipinas  
**KAGAWARAN NG KATARUNGAN**  
*Department of Justice*  
Manila

**REQUEST FOR QUOTATION**

The Department of Justice (DOJ), through the Bids and Awards Committee (BAC) is inviting interested parties to submit proposal/price quotation for the following project:

Name of Project : Printing of various official forms and OADR Newsletter  
Location : Department of Justice, Padre Faura St., Ermita, Manila  
Approved Budget for the Contract : P85,000.00  
Delivery Period : 30 days  
Specifications : See attached Annex "A" for the Technical Specifications

The complete schedule of activities is listed as follows:


ACTIVITIES	SCHEDULE
Issuance of Price Quotation/Form	December 12-16, 2019
Submission of Proposal/Price Quotation	December 16, 2019 at 2:00 p.m.
Opening of Proposal/Price Quotation	December 16, 2019 at 2:30 p.m.

Interested suppliers are required to submit their company profile showing their legal, technical and financial capability to undertake the aforementioned project, valid and current Mayor's Permit, Income/Business Tax Return, PhilGEPS Registration Number or PhilGEPS Platinum Membership, whichever is applicable, and Omnibus Sworn Statement, upon submission of their proposal of price quotation. **Price Quotation Form may be downloaded through <https://www.doj.gov.ph/forms.html>**

All proposals or price quotations must be submitted in a sealed envelope and addressed to the Chairperson, Bids and Awards Committee, 3<sup>rd</sup> Floor Prosecution Building II, DOJ Compound, Padre Faura Street, Ermita, Manila.

The Department of Justice reserves its right to reject any or all proposals/price quotations, if there are defects therein, accepts the offer most advantageous to the government, and assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

December 11, 2019

  
**ROSARIO ELENA A. LABORTE-CUEVAS**  
*Senior State Counsel*  
Vice-Chairperson, Bids and Awards Committee