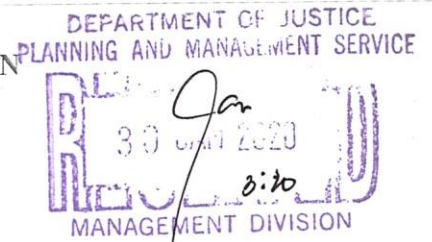




Republika ng Pilipinas  
**KAGAWARAN NG KATARUNGAN**  
*Department of Justice*  
Manila



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MEMORANDUM CIRCULAR NO. \_\_\_\_\_

**TO :** Heads of All QMS Covered Offices

**SUBJECT :** ISO Quality Management System Implementation for CY 2020

**DATE :** JAN 29 2020

- 1.0 This is to provide information and guidance on the implementation of the Quality Management System (QMS) for CY 2020 in line with the results of the 1<sup>st</sup> External Surveillance Audit and ensuing ISO 9001:2015 Certification conferred upon the Department and the National Prosecution Service.
- 2.0 In order to sustain the validity of the Certification until 13 December 2021, the Offices concerned are hereby directed to implement and take all necessary actions on the recommendations provided by the external auditors of TUV Rheinland Philippines, Inc., per the attached Audit Report dated 15 November 2019.
- 3.0 Compliance of all officials, officers and employees concerned with the ISO QMS requirements shall form part of internal eligibility requirements for the grant of CY 2020 Performance-Based Bonus (PBB), subject to applicable oversight/Department guidelines as well as verification during internal quality audit/s, management review/s, and external surveillance audit.
- 4.0 The Management Division (under the Planning and Management Service) and the Quality Management Representative shall continue to oversee, coordinate and provide further guidance on ISO QMS implementation and compliance, subject to policy and top management guidance.
- 5.0 This Memorandum Circular takes effect immediately.

  
**MENARDO I. GUEVARRA**  
*Secretary*

Department of Justice  
CN: 0202001173



Enclosed: As stated.