



Republika ng Pilipinas
KAGAWARAN NG KATARUNGAN
Department of Justice
Manila

MIG-DC-_____

MEMORANDUM CIRCULAR NO. 025

TO : All Undersecretaries/Assistant Secretaries,
Heads of Services/Offices in the DOJ Proper, and
All Others Concerned

SUBJECT : Quality Management System (QMS) Implementation

DATE : SEP 19 2018

- 1.0 This is to provide general information and guidance on implementation of Quality Management System (QMS), pursuant to the following issuances:
 - 1.1 Executive Order No. 605, s. 2007, re: Government Quality Management System (GQMS);
 - 1.2 AO No. 25 Inter-Agency Task Force Memorandum Circular No. 2018-18, re: Guidelines on the Grant of FY 2018 Performance-Based Bonus (PBB) for FY 2018; and
 - 1.3 Government Quality Management Committee Memorandum Circular No. 2018-1, re: Validation of the ISO 9001:2015 QMS Certification as a Requirement for the Grant of FY 2018 PBB.
- 2.0 The GQMS essentially aims to improve public service by benchmarking and aligning government processes with international standards through ISO-QMS certification, which is centered on the core principles of client-focus and continual improvement.
- 3.0 The enrolled core process of the Department covered under the requirements of ISO 9001:2015 standards is the administrative case management of the National Prosecution Service (NPS) together with vital support and management processes of the Department. The Department's Quality and Procedures Manual is accessible online in the DOJ website, particularly at https://www.doj.gov.ph/md_qms.html.
- 4.0 Designations and corresponding functional responsibilities in QMS implementation will be covered by a separate issuance. As indicated in the above-cited issuances, officials and employees responsible for the implementation of QMS certification shall not be entitled to the FY 2018 PBB if the Department fails to comply with ISO 9001:2015 Certificate requirements.
- 5.0 For information and guidance of all concerned.


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