

**PURCHASE ORDER
DEPARTMENT OF JUSTICE**

Agency _____

Supplier CALCMENU PHILS. INC.	P.O. No. 2013-012-146
Address 2004A West Tower, PSEC Bldg., Exchange Rd. Ortigas, Pasig City	Date December 27, 2013
Mode of Procurement: Small Value Procurement	

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein: The clause stated. "It is a precondition to the acceptance of this [purchase order] by the supplier that in the event there is a finding of over pricing in this transaction the said supplier shall be held liable for payment of the excess to the Department of Justice.

Place of Delivery: Department of Justice	Delivery Term:
Date of Delivery:	Payment Term: Government Procedure

Item No.	Unit	Quantity	Description	Unit Cost	Total Cost
1	lot	1	Document Conversion/Scanning Services Document Preparation and Grooming Initial Document Count/log Actual physical scanning of documents, indexing and validation (up to 10-15 index fields), Release/delivery of indexes 350,000 physical pages (paper sizes from A4, Letter & Legal size)	280,000.00	280,000.00
			For the official use of the NJIS		

(Total Amount in Words):TWO HUNDRED EIGHTY THOUSAND PESOS ONLY **280,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Recommending Approval SGD RICARDO V. PARAS III Chief State Counsel BAC Chairman	Very truly yours, SGD LIZA B. DE LEON Director IV Administrative Services
Conforme: _____ (Signature over printed name) _____ Date	APPROVED SGD LEAH C. TANODRA-ARMAMENTO Undersecretary

Requisition Office/Dept: SGD Atty. CHULO B. PALENCIA, JR. CFE OIC - Supply Section	Funds Available: SGD JULIET T. CANOY Chief Budget Division	Amount: _____ ALOBS No.: _____
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