

PURCHASE ORDER

OFFICE OF THE REGIONAL PROSECUTOR, REGION IV, SAN PABLO CITY
Entity Name

Supplier : E-COPY CORPORATION Address :65 Sen. Gil Puyat Avenue,Brgy. Palanan, Makati City Metro Manila TIN : 219-274-001-00000	P.O. No. : 2019-02 Date : June 10, 2019 Mode of Procurement : Direct Contracting
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Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery : Office of the Regional Prosecutor, Region IV, San Pablo City Date of Delivery : _____	Delivery Term : _____ Payment Term : _____
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Pcs.	SHARP AR-6031N TONER	4	6,800.00	27,200.00
	Pcs.	SHARP AR-6031N DEVELOPER	4	1,684.00	6,736.00
	Pcs.	SHARP AR-6031N DRUM	4	2,219.00	8,876.00
	Pcs.	SHARP AR-6031N CLEANER BLADE	4	2,031.00	8,124.00

(Total Amount in word Fifty thousand nine hundred thirty six pesos (P50,936.00))

In case of failure to make the full delivery within the time specified above, a penalty of one-length 91/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:


 ARMENDA LAGUERTA
 Signature over Printed Name of Supplier

Very truly yours,


 ERNESTO C. MENDOZA
 Signature over Printed Name of Authorized Official

June 10, 2019
Date

Regional Prosecutor
Designation

Fund Luster: _____ Funds Available: _____ _____ Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit	ORS/BURS No.: _____ Date of the ORS/BURS: _____ Amount: _____
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