



Republika ng Pilipinas
KAGAWARAN NG KATARUNGAN
Department of Justice
Manila

JO-19-07-004
30 July 2019

SUPER-AIRE Refrigeration and Contractors, Inc.
RLG Bldg. 3A Saint Francis St. Cor Lantana St.
Brgy. Immaculate Concepcion Cubao Quezon City


JOB ORDER

Gentlemen:

Please proceed immediately for replacement of **Outdoor PCB Board of one (1) unit Koppel 1.5HP Inverter Wall Mounted type airconditioner with Serial No. LJ584249 installed at Rm. 303 Mezzanine Office of SSP P. De la Cruz 3rd flr. De las Alas Hall**, with the completion of **one (1) working day in the total amount of TEN THOUSAND FIVE HUNDRED PESOS (Php10,500.00)** including labor, materials, supervision and all necessary tools and equipment; and submit your invoice thereof to this Office indicating your VAT Registration Number for payment on the account in of the Office of the Secretary of Justice, subject however, to the availability of funds and usual audit requirements. Penalty computed at 1/10 of 1% of the total amount will be imposed for each day of late delivery including Saturdays, Sundays and Holidays. It is understood that all works are guaranteed for ninety (90) days upon completion.

It is a precondition to the acceptance of this job order that in event there is a finding of overpricing in this transaction your company may be held liable for payment of the excess to the Department of Justice.

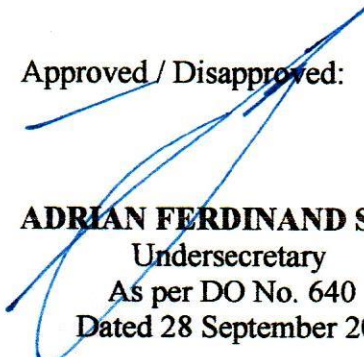
Very truly yours,


LIZA B. DE LEON
Director IV
Administrative Service

Recommending Approval:


ASEC MARGARET V. CASTILLO-PADILLA
Chairperson, Bids & Awards Committee

Approved / Disapproved:


ADRIAN FERDINAND S. SUGAY
Undersecretary
As per DO No. 640
Dated 28 September 2018


RICKY VICTORIA
ADMIN HEAD

12-4-19