

INVITATION TO BID

The Department of Justice (DOJ), through the Bids and Awards Committee (BAC) is inviting interested parties to bid the hereunder project:

Name of Project	:	Purchase of office supplies not available at Procurement Service
Location	:	Department of Justice, Padre Faura St., Ermita, Manila
Approved Budget for the Contract	:	₱ 1,825,449.82
Delivery Period	:	45 calendar days

The prospective bidders must have an experience of having completed, within a period of ten (10) years from date of submission and receipt of bids, at least one (1) contract similar to the contract to be bid, and whose value, adjusted to current price using NSO consumer price indices, must be at least fifty percent (50%) of the ABC to be bid. The Eligibility Check/ Screening as well as the Preliminary Examination of Bids shall use non-discretionary "pass/fail" criteria. Post-qualification of the lowest calculated bid shall be conducted.

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-bidding Conference, Evaluation of Bids, Post-Qualification and Award of contract shall be governed by the pertinent provisions of the Revised Implementing Rules and Regulation (IRR) of Republic Act No. 9184 dated 28 October 2016.

The complete schedule of activities is listed, as follows:

ACTIVITIES	SCHEDULE
Issuance of Bidding Documents	May 30 – June 20, 2019
Pre-Bidding Conference	June 7, 2019 @ 11:00 a.m.
Submission and Receipt of Bids	June 20, 2019 before 1:00 p.m.
Opening of Bids	June 20, 2019 3:00 pm

Bid Documents and additional information may be obtained from BAC Secretariat, Procurement Management Division, 929 Padre Faura Street, GSP Annex Building, Ermita, Manila.

All bids to be submitted shall be addressed to the Chairman, Bids and Awards Committee, Room 309, 3rd Floor Delas Alas Hall Bldg. (formerly DOJ Main Bldg.), DOJ Compound, Padre Faura Street, Ermita, Manila. All prospective bidders shall be charged a non-refundable bid fee in the amount of Five Thousand Pesos (P5,000.00)

The Department of Justice reserves its right to reject any or all bids, should there be any defect therein, accepts the offer most advantageous to the government, and assumes no responsibility whatsoever to compensate or indemnify bidders for any expense incurred in the preparation of the bid.

17 May 2019

MARGARET V. CASTILLO-PADILLA
Assistant Secretary
Chairperson, Bids and Awards Committee