



Republika ng Pilipinas
KAGAWARAN NG KATARUNGAN
Department of Justice
Manila

20 December 2018

Ms. MAY P. BURGOS

Authorized Representative
VIGILANT INVESTIGATIVE AND
SECURITY AGENCY, INC.
Unit 1509 Cityland 10 Tower 1,
156 H. V. Dela Costa St. Salcedo Village
Makati City

Dear **Ms. Burgos**:

Please be informed that the award of the contract for the security services within the Department proper including Board of Pardons & Parole in Quezon City and the offices of the City Prosecutors in Malabon, Navotas and Quezon City, Sunny Oak, Inc. Bldg. and Girls Scout Bldg. in the total amount of **EIGHT MILLION THREE HUNDRED FOURTEEN THOUSAND THIRTY ONE PESOS AND EIGHTY EIGHT CENTAVOS (P8,314,031.88)**, is hereby given to your firm subject to your submission of the following:

"Performance Security" to guarantee payment of security as penalty if the contractor is in default in his obligation, to be posted in favor of this Department and executed in the prescribed form and at least co-terminus with the final acceptance of the project. The following provisions shall form part of the said security. The performance security shall be in accordance with any of the following schedule:

- a) Cash, cashier's/manager's check, bank draft/guarantee confirmed by a Universal or Commercial Bank, irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank – Five Percent (5%) of the total contract price; and
- b) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security – Thirty Percent (30%) of the total contract price.

Please sign at the space provided below to signify acceptance of the award and return to this Office with the aforementioned documents.

Very truly yours,

ADRIAN FERDINAND S. SUGAY

Undersecretary
as per D.O. No. 640
dated 28 September 2018

CONFORME:

Milagros O. Calida

MILAGROS O. CALIDA

Ms. May Pi Burgos

Date: _____