



Republika ng Pilipinas  
**KAGAWARAN NG KATARUNGAN**  
*Department of Justice*  
*Manila*

**REQUEST FOR QUOTATION**

The Department of Justice (DOJ), through the Bids and Awards Committee (BAC) is inviting interested parties to submit proposal/price quotation for the following project:

Name of Project : Catering Services in connection with the Christmas Party and Year-End Assessment of the Department of Justice on December 16, 2019

Location : Department of Justice, Padre Faura Street, Ermita Manila

Approved Budget for the Contract : P500,000.00

Delivery Date : December 16, 2019

Delivery Time : 1:00 p.m.

Specifications : See attached Annex "A" for the Technical Specifications

The complete schedule of activities is listed as follows:


| ACTIVITIES                             | SCHEDULE                       |
|--|--------------------------------|
| Issuance of Price Quotation/Form       | November 11-15, 2019           |
| Submission of Proposal/Price Quotation | November 15, 2019 at 2:00 p.m. |
| Opening of Proposal/Price Quotation    | November 15, 2019 at 2:30 p.m. |

Interested suppliers are required to submit their company profile showing their legal, technical and financial capability to undertake the aforementioned project, valid and current Mayor's Permit, Income/Business Tax Return, PhilGEPS Registration Number or PhilGEPS Platinum Membership, whichever is applicable, and Omnibus Sworn Statement, upon submission of their proposal of price quotation. **Price Quotation Form may be downloaded through <https://www.doj.gov.ph/forms.html>**

All proposals or price quotations must be submitted in a sealed envelope and addressed to the Chairperson, Bids and Awards Committee, 3<sup>rd</sup> Floor Prosecution Building II, DOJ Compound, Padre Faura Street, Ermita, Manila.

The Department of Justice reserves the right to reject any or all proposals/price quotations, if there are defects therein, accept the offer most advantageous to the government, and assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

November 8, 2019

  
**MARGARET V. CASTILLO-PADILLA**  
Assistant Secretary  
Chairperson, Bids and Awards Committee