



Republika ng Pilipinas
KAGAWARAN NG KATARUNGAN
Department of Justice
Manila

RESOLUTION

RECOMMENDING THE AWARD OF CONTRACT TO MANILA PRINCE HOTEL FOR THE LEASE OF VENUE FOR THE CONDUCT OF THE QUALITY MANAGEMENT SYSTEM YEAR-END ASSESSMENT OF THE DEPARTMENT OF JUSTICE - MANAGEMENT DIVISION TO BE HELD ON 12 DECEMBER 2019

WHEREAS, there is a need for a for a venue for the conduct of the Quality Management System Year-end Assessment of the Department of Justice (DOJ) - Management Division to be held on 12 December 2019;

WHEREAS, the procurement for the lease of venue for the said event is included in the CY 2019 Supplemental Annual Procurement Plan No. 6 (SAPP 6) with an allotted budget of Fifty Thousand Pesos (P50,000.00);

WHEREAS, in a Memorandum dated 25 November 2019, Ms. Grace May A. Vergara, Chief Administrative Officer, Management Division, stated that the DOJ Executive Meeting room is not available on the said date;

WHEREAS, pursuant to the *Procedures for Lease of Privately-Owned Real Property and Venue*¹ the Department requested three (3) hotels to submit quotations, namely: Manila Prince Hotel, Best Western Hotel, and Manila Lotus Hotel;

WHEREAS, although Manila Prince Hotel provided the highest quotation/bid, however, the two (2) other bidders do not have available function room for the said dates as shown in the abstract of canvass submitted by the end-user, to wit:

Name of Hotel	Amount of Bid	Remarks
Manila Prince Hotel	P 50,000.00	Compliant
Best Western Hotel	32,500.00	Not-Compliant (No available function room for the scheduled date)

¹ V (D) (9) (c), Annex "H" (Consolidated Guidelines for the Alternative Methods of Procurement), 2016 Implementing Rules and Regulation of R.A. 9184

Manila Lotus Hotel	37,500.00	Not-Compliant (No available function room for the scheduled date)
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WHEREAS, below are the rating factors for lease of venue submitted by the end-user pursuant to the methodology prescribed in Appendix B², Annex "H" of the 2016 Implementing Rules and Regulations of R.A. No. 9184;

	RATING FACTORS	WEIGHT (%)	Manila Prince Hotel	Best Western Hotel	Manila Lotus Hotel
I.	Availability	X (.5)	50	0	0
II.	Location and Site Condition	X (1.)	7.5	7.5	8
III.	Neighborhood Data	X (.05)	4.75	5	5
IV.	Venue	X (.35)	34.3	33.25	33.95
			96.55	45.75	46.95

WHEREAS, after evaluation by the DOJ Bids and Awards Committee-Technical Working Group, it appears that Manila Prince Hotel is legally, financially and technically capable to undertake the subject procurement;

NOW THEREFORE, for and in consideration of the foregoing premises, the Department of Justice – Bids and Awards Committee **RESOLVES**, as it hereby resolve, to **RECOMMEND** the award of contract to Manila Prince Hotel for the conduct of the Quality Management System Year-end Assessment of the DOJ - Management Division to be held on 12 December 2019, in the amount of Fifty Thousand Pesos (P50,000.00), following the procedures prescribed in R.A. No. 9184 and its 2016 Revised Implementing Rules and Regulations.

RESOLVED this 6th day of December 2019 at the Department of Justice, Manila.

Assistant Secretary **MARGARET V. CASTILLO-PADILLA**

Chairperson

² Lease of Real Property & Venue: Rating Factors and Determination of Reasonableness of Rental Rates



SSC ROSARIO ELENA A. LABORTE-CUEVAS

Vice-Chairperson


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Member


Atty. JO-ANN R. ALCID
Member


Dir. DANILO D. BULOSAN
Member

Approved/Disapproved:


ADRIAN FERDINAND S. SUGAY

Undersecretary

As per DO No. 640

Dated 28 September 2018