



Republika ng Pilipinas
KAGAWARAN NG KATARUNGAN
Department of Justice
Manila

RESOLUTION

RECOMMENDING THE AWARD OF CONTRACT TO THE SHERATON MANILA BAY FOR THE CONDUCT OF THE TECHNICAL WORKING GROUP/COORDINATION MEETING OF THE INTER-AGENCY COUNCIL AGAINST TRAFFICKING TO BE HELD ON 13 DECEMBER 2019

WHEREAS, there is a need for a venue for the conduct of the Technical Working Group (TWG)/Coordination meeting of the Inter-Agency Council Against Trafficking (IACAT) to be held on 13 December 2019;

WHEREAS, the procurement for the lease of venue for the said event is included in the CY 2019 Supplemental Annual Procurement Plan No. 3 (SAPP 3) with an allotted budget of Two Hundred Thirty Thousand Pesos (P230,000.00);

WHEREAS, in a Memorandum dated 15 November 2019, Atty. Ma. Yvette T. Coronel, IACAT Deputy Executive Director, manifests that there are no government-owned facilities available or capable to satisfy the logistical requirements of the said event;

WHEREAS, pursuant to the *Procedures for Lease of Privately-Owned Real Property and Venue*¹ the Department requested three (3) hotels to submit quotations, namely: The Bayleaf Intramuros, Sheraton Manila Bay, and Hotel Jen;

WHEREAS, in the abstract of canvass prepared by the end-user, the result of the proposal submitted by these prospective venues showed that Sheraton Manila Bay submitted the lowest calculated quotation/bid. However, it does not have sufficient rooms on the dates originally scheduled:

Name of Hotel	Amount of Bid
Sheraton Manila Bay	P 120,000.00
Hotel Jen	130,000.00
The Bayleaf Intramuros	130,000.00

¹ V (D) (9) (c), Annex "H" (Consolidated Guidelines for the Alternative Methods of Procurement), 2016 Implementing Rules and Regulation of R.A. 9184

WHEREAS, below are the rating factors for lease of venue submitted by the end-user pursuant to the methodology prescribed by Appendix B², Annex "H" of the 2016 Implementing Rules and Regulations of R.A. No. 9184.

	RATING FACTORS	WEIGHT (%)	Sheraton Manila Bay	Hotel Jen	The Bayleaf Intramuros
I.	Availability	X (.5)	50	50	50
II.	Location and Site Condition	X (1.)	9.5	10	10
III.	Neighborhood Data	X (.05)	4.75	4.75	4.5
IV.	Venue	X (.35)	35	34.65	34.65
	FACTOR VALUE		99.75	99.4	99.15

WHEREAS, after review and evaluation by the BAC-TWG, it appears that Sheraton Manila Bay's bid is responsive to the requirements of the end-user, and is legally, financially and technically capable to undertake the procurement;

NOW THEREFORE, for and in consideration of the foregoing premises, the Department of Justice – Bids and Awards Committee **RESOLVES**, as it hereby resolve, to **RECOMMEND** the award of contract to Sheraton Manila Bay for the conduct of the TWG/Coordination meeting of IACAT to be held on 13 December 2019, in the amount of One Hundred Twenty Thousand Pesos (P120,000.00), following the procedures prescribed in R.A. No. 9184 and its 2016 Revised Implementing Rules and Regulations.

RESOLVED this 27th day of November 2019 at the Department of Justice, Manila.

Assistant Secretary **MARGARET V. CASTILLO-PADILLA**
Chairperson

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SSC ROSARIO ELENA A. LABORTE-CUEVAS
Vice-Chairperson

²² Lease of Real Property & Venue: Rating Factors and Determination of Reasonableness of Rental Rates


ASP ALEJANDRO C. DAGUIZO
Member

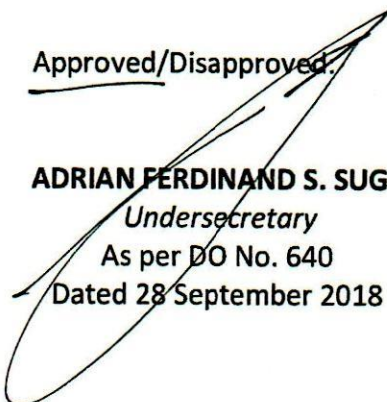

Dir. LIZA B. DE LEON
Member


Dir. MARIA LUISA DV. OLITOQUIT
Member


Atty. JO-ANN R. ALCID
Member


Dir. DANILO D. BULOSAN
Member

Approved/Disapproved.


ADRIAN FERDINAND S. SUGAY
Undersecretary
As per DO No. 640
Dated 28 September 2018