



Republika ng Pilipinas
KAGAWARAN NG KATARUNGAN
Department of Justice
Manila

RESOLUTION

RECOMMENDING THE AWARD OF CONTRACT TO SHERATON MANILA BAY HOTEL FOR THE LEASE OF VENUE FOR THE CONDUCT OF THE DEPARTMENT OF JUSTICE - FINANCIAL SERVICE'S YEAR-END ASSESSMENT TO BE HELD ON 19 DECEMBER 2019

WHEREAS, there is a need for a venue for the conduct of the Department of Justice - Financial Service's (DOJ-FS) year-end assessment to be held on 19 December 2019;

WHEREAS, the procurement for the lease of venue for the said event is included in the FY 2019 Annual Procurement Plan (APP) with an allotted budget of Eighty-Two Thousand Five Hundred Pesos (P82,500.00);

WHEREAS, in the attached justification of Financial Service Director IV Maria Elisa B. Germar, she averred that there are no available government-owned venues or similar facilities that can accommodate the number of participants for the said event;

WHEREAS, pursuant to the *Procedures for Lease of Privately-Owned Real Property and Venue*¹ the Department requested three (3) hotels to submit quotations, namely: Sheraton Manila Bay Hotel, Diamond Hotel, and The Bayleaf Intramuros;

WHEREAS, among the submitted quotations, The Bayleaf Intramuros provided the lowest calculated quotation/bid but placed the end-user on the waiting list for the said dates, to wit:

Name of Hotel	Amount of Bid	Remarks
The Bayleaf Intramuros	P 49,500.00	Non-Compliant (waitlist status)
Sheraton Manila Bay Hotel	72,000.00	Compliant
Diamond Hotel	81,000.00	Compliant

¹ V (D) (9) (c), Annex "H" (Consolidated Guidelines for the Alternative Methods of Procurement), 2016 Implementing Rules and Regulation of R.A. 9184

WHEREAS, below are the rating factors for lease of venue submitted by the end-user pursuant to the methodology prescribed in Appendix B², Annex "H" of the 2016 Implementing Rules and Regulations of R.A. No. 9184;

	RATING FACTORS	WEIGHT (%)	Sheraton Manila Bay Hotel	Diamond Hotel	The Bayleaf Intramuros
I.	Availability	X (.5)	50	0	0
II.	Location and Site Condition	X (1.)	9	9	8
III.	Neighborhood Data	X (.05)	5	5	5
IV.	Venue	X (.35)	34.65	34.3	33.25
			98.65	48.3	46.25

WHEREAS, after evaluation by the DOJ Bids and Awards Committee-Technical Working Group, it appears that Sheraton Manila Bay Hotel is legally, financially and technically capable to undertake the subject procurement;

NOW THEREFORE, for and in consideration of the foregoing premises, the Department of Justice – Bids and Awards Committee **RESOLVES**, as it hereby resolve, to **RECOMMEND** the award of contract to Sheraton Manila Bay Hotel for the conduct of the DOJ Financial Service's year-end assessment to be held on 19 December 2019, in the amount of Seventy-Two Thousand Pesos (P72,000.00), following the procedures prescribed in R.A. No. 9184 and its 2016 Revised Implementing Rules and Regulations.

RESOLVED this 5th day of December 2019 at the Department of Justice, Manila.

Assistant Secretary **MARGARET V. CASTILLO-PADILLA**
Chairperson



OB

SSC ROSARIO ELENA A. LABORTE-CUEVAS
Vice-Chairperson

² Lease of Real Property & Venue: Rating Factors and Determination of Reasonableness of Rental Rates

OB

ASP ALEJANDRO C. DAGUIZO

Member

W

Dir. LIZA B. DE LEON

Member

OB

Dir. MARIA LUISA DV. OLITOQUIT

Member

Jo-Ann R. Alcid
Atty. JO-ANN R. ALCID

Member



Dir. DANILO D. BULOSAN

Member

Approved/Disapproved:

ADRIAN FERDINAND S. SUGAY

Undersecretary

As per DO No. 640

Dated 28 September 2018