



Republika ng Pilipinas
KAGAWARAN NG KATARUNGAN
Department of Justice
Manila
RESOLUTION

**RECOMMENDING THE AWARD OF CONTRACT TO HOTEL JEN FOR
THE CONDUCT OF THE WRITESHOP FOR THE PROSECUTOR'S
MANUAL OF THE INTER-AGENCY COUNCIL AGAINST TRAFFICKING
TO BE HELD ON 24 OCTOBER 2019**

WHEREAS, there is a need for a venue for the conduct of the Writeshop for the Prosecutor's Manual of the Inter-Agency Council Against Trafficking (IACAT) to be held on 24 October 2019;

WHEREAS, the procurement for the lease of venue for the said event is included in the CY 2019 Supplemental Annual Procurement Plan No. 3 (SAPP 3) with an allotted budget of Ninety-Five Thousand Pesos (P95,000.00);

WHEREAS, in a Memorandum dated 26 September 2019, Ms. Glenda R. Melodillar, IACAT Secretariat, manifests that there are no available government-owned training facilities to satisfy the logistical requirements of IACAT for the event;

WHEREAS, pursuant to the *Procedures for Lease of Privately-Owned Real Property and Venue*¹ the Department requested three (3) hotels to submit quotations, namely: Hotel Jen, Pan Pacific Manila, and AG New World Manila Bay Hotel;

WHEREAS, among the hotels that submitted its quotations, Hotel Jen provided the lowest calculated quotation/bid, as follows:

Name of Hotel	Amount of Bid
Hotel Jen	P 45,000.00
Pan Pacific Manila	48,000.00
AG New World Manila Bay Hotel	54,000.00

¹ V (D) (9) (c), Annex "H" (Consolidated Guidelines for the Alternative Methods of Procurement), 2016 Implementing Rules and Regulation of R.A. 9184

WHEREAS, below are the rating factors for lease of venue submitted by the end-user pursuant to the methodology prescribed by Appendix B², Annex "H" of the 2016 Implementing Rules and Regulations of R.A. No. 9184.

	RATING FACTORS	WEIGHT (%)	Hotel Jen	Pan Pacific Manila	AG New World Manila Bay Hotel
I.	Availability	X (.5)	50	50	50
II.	Location and Site Condition	X (1.)	9	8	8
III.	Neighborhood Data	X (.05)	5	3	4.75
IV.	Venue	X (.35)	34.3	32.9	33.95
	FACTOR VALUE		98.3	93.9	96.7

WHEREAS, after review and evaluation by the BAC-TWG, it appears that Hotel Jen's bid is responsive to the requirements of the end-user, and is legally, financially and technically capable to undertake the procurement;

NOW THEREFORE, for and in consideration of the foregoing premises, the Department of Justice – Bids and Awards Committee **RESOLVES**, as it hereby resolve, to **RECOMMEND** the award of contract to Hotel Jen, the entity which submitted the lowest calculated and responsive quotation/bid, for the conduct of the Writeshop for the Prosecutor's Manual of IACAT to be held on 24 October 2019, in the amount of Forty-Five Thousand Pesos (P45,000.00), following the procedures prescribed in R.A. No. 9184 and its 2016 Revised Implementing Rules and Regulations.

RESOLVED this 2nd day of October 2019 at the Department of Justice, Manila.

ON LEAVE

Assistant Secretary MARGARET V. CASTILLO-PADILLA
Chairperson

²² Lease of Real Property & Venue: Rating Factors and Determination of Reasonableness of Rental Rates



SSC ROSARIO ELENA A. LABORTE-CUEVAS
Vice-Chairperson

OB / on leave

ASP ALEJANDRO C. DAGUISO
Member


Dir. LIZA B. DE LEON
Member



Dir. MARIA LUISA DV. OLITOQUIT
Member



Atty. JO-ANN R. ALCID
Member



Dir. DANILO D. BULOSAN
Member

Approved/Disapproved:



ADRIAN FERDINAND S. SUGAY
Undersecretary
As per DO No. 640
Dated 28 September 2018