



Republika ng Pilipinas
KAGAWARAN NG KATARUNGAN
Department of Justice
Manila

RESOLUTION

RECOMMENDING THE AWARD OF CONTRACT TO HOTEL JEN FOR THE CONDUCT OF THE BASIC ORIENTATION SEMINAR AND INTRODUCTION OF RA 9208 OF THE INTER-AGENCY COUNCIL AGAINST TRAFFICKING (IACAT) TO BE HELD ON 17 DECEMBER 2019

WHEREAS, there is a need for a venue for the conduct of the Basic Orientation Seminar and Introduction of RA 9208 of the Inter-Agency Council Against Trafficking (IACAT) to be held on 17 December 2019;

WHEREAS, the procurement for the lease of venue for the said event is included in the CY 2019 Supplemental Annual Procurement Plan No. 3 (SAPP 3) with an allotted budget of Seventy Thousand Five Hundred Pesos (P70,000.00);

WHEREAS, in a Memorandum dated 20 November 2019, Ms. Aubrey Bastareche, IACAT Executive Officer, manifested that there are no government-owned facilities available or capable to satisfy the logistical requirements of the said event;

WHEREAS, pursuant to the *Procedures for Lease of Privately-Owned Real Property and Venue*¹ the Department requested three (3) hotels to submit quotations, namely: Hotel Jen, The Bayleaf Intramuros, and Sheraton Manila Bay;

WHEREAS, among the hotels that submitted its quotations, Hotel Jen provided the lowest calculated quotation/bid, as follows:

Name of Hotel	Amount of Bid
Hotel Jen	P 45,000.00
The Bayleaf Intramuros	45,000.00
Sheraton Manila Bay	54,000.00

¹ V (D) (9) (c), Annex "H" (Consolidated Guidelines for the Alternative Methods of Procurement), 2016 Implementing Rules and Regulation of R.A. 9184

WHEREAS, below are the rating factors for lease of venue submitted by the end-user pursuant to the methodology prescribed by Appendix B², Annex "H" of the 2016 Implementing Rules and Regulations of R.A. No. 9184.

	RATING FACTORS	WEIGHT (%)	Hotel Jen	The Bayleaf Intramuros	Sheraton Manila Bay
I.	Availability	X (.5)	50	50	50
II.	Location and Site Condition	X (1.)	10	9.5	9.8
III.	Neighborhood Data	X (.05)	4.85	4.1	4.4
IV.	Venue	X (.35)	35	33.6	33.6
	FACTOR VALUE		99.85	97.2	97.8

WHEREAS, after review and evaluation by the BAC-TWG, it appears that Hotel Jen's bid is responsive to the requirements of the end-user, and is legally, financially and technically capable to undertake the procurement;

NOW THEREFORE, for and in consideration of the foregoing premises, the Department of Justice – Bids and Awards Committee **RESOLVES**, as it hereby resolve, to **RECOMMEND** the award of contract to Hotel Jen, the entity which submitted the lowest calculated and responsive quotation/bid, for the conduct of the Basic Orientation Seminar and Introduction of RA 9208 of the Inter-Agency Council Against Trafficking (IACAT) to be held on 17 December 2019, in the amount of Forty-Five Thousand Pesos (P45,000.00), following the procedures prescribed in R.A. No. 9184 and its 2016 Revised Implementing Rules and Regulations.

RESOLVED this 27th day of November 2019 at the Department of Justice, Manila.

Assistant Secretary **MARGARET V. CASTILLO-PADILLA**
Chairperson

OB

SSC ROSARIO ELENA A. LABORTE-CUEVAS
Vice-Chairperson

²² Lease of Real Property & Venue: Rating Factors and Determination of Reasonableness of Rental Rates

OB
ASP ALEJANDRO C. DAGUIISO
Member

LB
Dir. LIZA B. DE LEON
Member

OB
Dir. MARIA LUISA DV. OLITOQUIT
Member

Jo-Ann R. Alcid
Attv. JO-ANN R. ALCID
Member

[Signature]
Dir. DANILO D. BULOSAN
Member

~~Approved/Disapproved:~~

[Signature]
ADRIAN FERDINAND S. SUGAY
Undersecretary
As per DO No. 640
Dated 28 September 2018