



Republika ng Pilipinas
KAGAWARAN NG KATARUNGAN
Department of Justice
Manila
RESOLUTION

RECOMMENDING THE AWARD OF CONTRACT TO MANSION GARDEN HOTEL FOR THE CONDUCT OF THE BOARD OF CLAIMS' ACTIVITY ENTITLED "VALIDATION OF BOARD OF CLAIMS MANUAL" TO BE HELD IN SUBIC, ZAMBALES ON 28-30 OCTOBER 2019

WHEREAS, there is a need for lease of venue in the conduct of Board of Claims (BOC's) activity entitled "Validation of Board of Claims Manual", to be held in Subic, Zambales, on 28-30 October 2019;

WHEREAS, the procurement for the lease of venue for the said event is included in the approved FY 2019 Annual Procurement Plan (APP) with an allotted budget of One Hundred Eighty-Five Thousand Pesos (P185,000.00);

WHEREAS, the activity will be attended by more or less seventeen (17) participants including BOC officials, evaluators and support staff which aims to validate and finalize the BOC manuals of operation;

WHEREAS, in a Memorandum dated 17 October 2019, Senior Assistant State Prosecutor Elizabeth I. Santos, Chief Administration, BOC, averred that there is no government facility available in the area that could cater to the said event;

WHEREAS, pursuant to the *Procedures for Lease of Privately-Owned Real Property and Venue*¹ the Department requested four (4) hotels to submit quotations, namely: Mansion Garden Hotel, Court Meridian Hotel, Lighthouse Hotel Subic, and White Rock Hotel Subic;

WHEREAS, in response to said request, two (2) hotels submitted their quotations, to wit,

Name of Hotel	Amount of Bid	Remarks
Mansion Garden Hotel	P 183,514.00	Compliant
Court Meridian Hotel	237,120.00	Compliant

¹ V(D) (9) (c), Annex "H" (Consolidated Guidelines for the Alternative Methods of Procurement), 2016 Implementing Rules and Regulation of R.A. 9184

WHEREAS, below are the rating factors for lease of venue submitted by the end-user pursuant to the methodology prescribed by Appendix B², Annex "H" of the 2016 Implementing Rules and Regulations of R.A. No. 9184;

	RATING FACTORS	WEIGHT (%)	Mansion Garden Hotel	Court Meridian Hotel
I.	Availability	X (.5)	50	50
II.	Location and Site Condition	X (1.)	10	9.8
III.	Neighborhood Data	X (.05)	4.9	4.9
IV.	Venue	X (.35)	32.9	30.45
			97.8	95.15

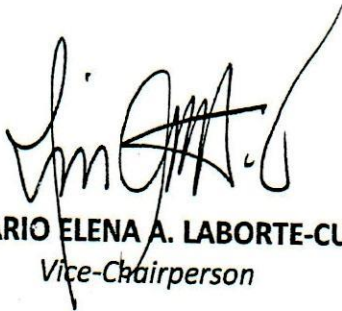
WHEREAS, after review and evaluation, the BAC-TWG find that Mansion Garden Hotel's quotation as the lowest calculated quotation, responsive to the requirements of the end-user, and is legally, financially and technically capable to undertake the procurement;

NOW THEREFORE, for and in consideration of the foregoing premises, the Department of Justice – Bids and Awards Committee **RESOLVES**, as it hereby resolve, to **RECOMMEND** the award of contract to Mansion Garden Hotel as venue for the conduct of BOC's activity entitled "Validation of Board of Claims Manual", to be held on 28-30 October 2019, in the amount of One Hundred Eighty-Three Thousand Five Hundred Fourteen Pesos (P183,514.00), following the procedures prescribed in R.A. No. 9184 and its 2016 Revised Implementing Rules and Regulations.

RESOLVED this 21st day of October 2019 at the Department of Justice, Manila.

Assistant Secretary **MARGARET V. CASTILLO-PADILLA**
Chairperson

² Lease of Real Property & Venue: Rating Factors and Determination of Reasonableness of Rental Rates



SSC ROSARIO ELENA A. LABORTE-CUEVAS
Vice-Chairperson

On leave
ASP ALEJANDRO C. DAGUIZO
Member



Dir. LIZA B. DE LEON
Member



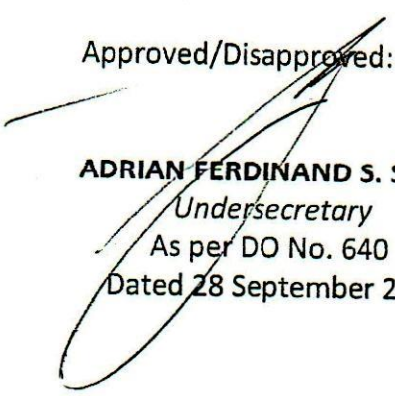
Dir. MARIA LUISA D.V. OLITOQUIT
Member

Jo-Ann R. Alcid
Atty. JO-ANN R. ALCID
Member



Dir. DANILO D. BULOSAN
Member

Approved/Disapproved:



ADRIAN FERDINAND S. SUGAY
Undersecretary
As per DO No. 640
Dated 28 September 2018