



Republika ng Pilipinas  
**KAGAWARAN NG KATARUNGAN**  
*Department of Justice*  
*Manila*

**RESOLUTION**

**RECOMMENDING THE AWARD OF CONTRACT TO BAYVIEW PARK HOTEL MANILA FOR THE CONDUCT OF THE FOLLOWING MEETING OF THE ADMINISTRATIVE ORDER NO. 35-TECHNICAL WORKING GROUP: 1. FINALIZATION OF THE REVISED AO35 OPERATIONAL GUIDELINES; AND 2. FOR THE PREPARATION OF THE INTER-AGENCY COMMITTEE MEETING TO BE HELD ON 4 AND 6 NOVEMBER 2019**

**WHEREAS**, there is a need for a venue for the conduct of the following meeting of The Administrative Order No. 35 (AO35)-Technical Working Group (TWG): 1. Finalization of the revised Administrative Order No. 35 (AO35) Operational Guidelines; and 2. Preparation of the Inter-Agency Committee Meeting to be held on 4 and 6 November 2019;

**WHEREAS**, the procurement for the lease of venue for the said event is included in the approved CY 2019 Supplemental Annual Procurement Plan No. 3 (SAPP 3) with an allotted budget of One Hundred Forty-Four Thousand Pesos (P144,000.00);

**WHEREAS**, in a Memorandum dated 28 October 2019, ASP Gino Paolo S. Santiago, Head, AO35 Secretariat, averred that there are no available government offices and conference venues that would accommodate the said event;

**WHEREAS**, pursuant to the *Procedures for Lease of Privately-Owned Real Property and Venue*<sup>1</sup> the Department requested three (3) hotels to submit quotations, namely: Bayview Park Hotel, Hotel Jen and The Bayleaf Intramuros;

**WHEREAS**, among the submitted quotations, Bayview Park Hotel provided the lowest calculated quotation/bid, as follows:

Name of Hotel	Amount of Bid
Bayview Park Hotel	P 55,800.00
The Bayleaf Intramuros	66,000.00
Hotel Jen	90,000.00

<sup>1</sup> V (D) (9) (c), Annex "H" (Consolidated Guidelines for the Alternative Methods of Procurement), 2016 Implementing Rules and Regulation of R.A. 9184

**WHEREAS**, below are the rating factors for lease of venue submitted by the end-user pursuant to the methodology prescribed by Appendix B<sup>2</sup>, Annex "H" of the 2016 Implementing Rules and Regulations of R.A. No. 9184;

	<b>RATING FACTORS</b>	<b>WEIGHT (%)</b>	<b>BAYVIEW PARK HOTEL</b>	<b>THE BAYLEAF INTRAMUROS</b>	<b>HOTEL JEN</b>
I.	Availability	X (.5)	50	50	50
II.	Location and Site Condition	X (1.)	8.5	8.5	8
III.	Neighborhood Data	X (.05)	4.75	4.4	4.75
IV.	Venue	X (.35)	33.6	27.3	32.55
			<b>96.85</b>	<b>90.2</b>	<b>95.3</b>

**WHEREAS**, after review and evaluation, the BAC-TWG found out that Bayview Park Hotel's bid is responsive to the requirements of the end-user, and is legally, financially and technically capable to undertake the procurement;

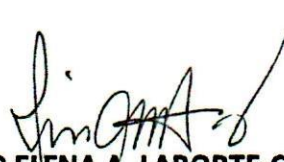
**NOW THEREFORE**, for and in consideration of the foregoing premises, the Department of Justice – Bids and Awards Committee **RESOLVES** as it hereby resolve, to **RECOMMEND** the award of contract to **Bayview Park Hotel**, for the conduct the following meeting of AO35-TWG: 1. Finalization of the revised AO35 Operational Guidelines; and 2. Preparation of the Inter-Agency Committee Meeting to be held on 4 and 6 November 2019, in the amount of Fifty-Five Thousand Eight Hundred Pesos (P55,800.00), following the procedures prescribed in R.A. No. 9184 and its 2016 Revised Implementing Rules and Regulations.

**RESOLVED** this 30<sup>th</sup> day of October 2019 at the Department of Justice, Manila.

  
**Assistant Secretary MARGARET V. CASTILLO-PADILLA**  
*Chairperson*

<sup>2</sup> Lease of Real Property & Venue: Rating Factors and Determination of Reasonableness of Rental Rates



  
**SSC ROSARIO ELENA A. LABORTE-CUEVAS**  
*Vice-Chairperson*

  
**ASP ALEJANDRO C. DAGUISO**  
*Member*

  
**Dir. LIZA B. DE LEON**  
*Member*

  
**Dir. MARIA LUISA DV. OLITOQUIT**  
*Member*

  
**Atty. JO-ANN R. ALCID**  
*Member*

  
**Dir. DANILO D. BULOSAN**  
*Member*

Approved/Disapproved:

  
**ADRIAN FERDINAND S. SUGAY**  
*Undersecretary*  
As per DO No. 640  
Dated 28 September 2018