



Republika ng Pilipinas
KAGAWARAN NG KATARUNGAN
Department of Justice
Manila

RESOLUTION

RECOMMENDING THE ENGAGEMENT OF SERVICES OF ATTY. EVECAR B. CRUZ-FERRER, AS HIGHLY TECHNICAL CONSULTANT FOR THE ADMINISTRATIVE ORDER NO. 35 (AO 35) OF THE DEPARTMENT OF JUSTICE

WHEREAS, there is a need for the AO 35 to hire a consultant who can render particular, confidential and specialized outputs or services, primarily responsible for the coordination of the efforts, supportive of the function and activities of AO 35 - DOJ;

WHEREAS, aside from rendering policy determining, confidential and highly technical services to AO 35, Atty. Cruz-Ferrer shall also perform the following respective functions that cannot be provided by the present members of its staff, to wit:

1. Provide support and assist in building the capacity of AO 35 and serve as resource person/facilitator for AO 35 trainings, meetings and other activities as well as provide necessary activity design and development of materials as applicable;
2. Guide, assist and support the development and conduct of training needs assessment and training modules;
3. Provide support and assistance in the development and review of case inventory, database, monitoring system, templates and forms and other management tools as appropriate;
4. Assess communications needs, recommend a communications strategy and develop communications products and collaterals to support the implementation of AO 35 such as case briefs and press releases;
5. Assist in the review of AO 35 and the Operational Guidelines, process flows and business process; and
6. Other tasks as may be requested to support the needs of AO 35;

WHEREAS, the procurement/engagement of the said highly technical consultant is included in the approved FY 2019 Annual Procurement Program (APP) with an allotted budget of **Four Hundred Eighty Thousand Pesos (P480,000.00)**;

NOW THEREFORE, for and in consideration of the foregoing premises, the Department of Justice – Bids and Awards Committee **RESOLVES**, as it hereby resolve, to **RECOMMEND** the hiring of services of Atty. Evecar B. Cruz-Ferrer, as highly technical consultant of AO 35 - DOJ with a monthly service fee of **Fifty Thousand Pesos (P50,000.00)** for the period 1 August 2019 to 31 December 2019, following the procedures prescribed in R.A. No. 9184 and its 2016 Revised Implementing Rules and Regulations.

RESOLVED this 31st day of July 2019 at the Department of Justice, Manila.


Assistant Secretary **MARGARET V. CASTILLO-PADILLA**
Chairperson


SSC ROSARIO ELENA A. LABORTE-CUEVAS
Vice-Chairperson


ASP ALEJANDRO C. DAGUISEO
Member


Dir. LIZA B. DE LEON
Member


OIC-Dir. RYAN C. THOMAS
Member


Atty. JO-ANN R. ALCID
Member


Dir. DANILO D. BULOSAN
Member

Approved/Disapproved:


ADRIAN FERDINAND S. SUGAY
Undersecretary
As per DO No. 640
Dated 28 September 2018