

PROJECT : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**BID PROPOSAL**

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A. Basic Wage/Salary P\_\_\_\_\_/day x 310/12 days --- \_\_\_\_\_  
 Plus: SSS Contribution --- \_\_\_\_\_  
 Philhealth --- \_\_\_\_\_  
 Employees Compensation Certificate --- \_\_\_\_\_  
 Pag-Ibig --- \_\_\_\_\_  
 13th Month Pay P\_\_\_\_\_x298/12/12 --- \_\_\_\_\_  
 5 Days Incentive Leave Pays P\_\_\_\_\_x5/12 --- \_\_\_\_\_

Salary of Janitor per Month -----

B. Supplies to be delivered:

B.1) Monthly

25	cans	Airfreshener	@	_____	-----	_____
20	cans	Airfreshener Spray	@	_____	-----	_____
36	pcs.	Deodorant Cake	@	_____	-----	_____
20	gals.	Emulsion Wax	@	_____	-----	_____
5	gals.	Marble Wax	@	_____	-----	_____
25	kilos	Powder Soap	@	_____	-----	_____
2	gals.	Muriatic Acid	@	_____	-----	_____
3	gals.	Disinfectant	@	_____	-----	_____
2	gals.	Furniture Polish	@	_____	-----	_____
20	cans	Cleanser	@	_____	-----	_____
10	kilos	Round Rags	@	_____	-----	_____
12	pcs.	Toilet Paper	@	_____	-----	_____
2	gals.	Liquid Hand Soap	@	_____	-----	_____
2	doz.	Scotch Brite	@	_____	-----	_____
2	packs	Steel Wool	@	_____	-----	_____
2	doz.	Toilet Bowl Cleaner	@	_____	-----	_____
600	pcs.	Plastic Trash Bag	@	_____	-----	_____

Bid per Month ----->

B.2) Quarterly

24	pcs.	Doormat	@	_____	-----	_____
3	cans	Metal Polish	@	_____	-----	_____
3	doz.	Mop Head - 500 grams	@	_____	-----	_____
2	gals.	Baygon Liquid	@	_____	-----	_____
2	pcs.	Polishing Pad 16"	@	_____	-----	_____
2	pcs.	Stripping Pad 16"	@	_____	-----	_____
36	pcs.	Soft Broom	@	_____	-----	_____
1	gal.	Carpet Shampoo	@	_____	-----	_____
12	pcs.	Hand Brush - sexy brush	@	_____	-----	_____
12	pcs.	Toilet Bowl Wood Handle	@	_____	-----	_____

Bid per Quarter ----->

Bid per Month ----->

B.3) Semi-annually

3 doz.	Mop Handle Screw Type	@ _____	-----	_____
10 pcs.	Stick Broom	@ _____	-----	_____
2 doz.	Dust Pan Plastic	@ _____	-----	_____
2 doz.	Spray Gun	@ _____	-----	_____
16 pcs.	Push Brush 12"	@ _____	-----	_____
4 pcs.	Ceiling Broom	@ _____	-----	_____
			Bid per Semi-annual --->	<input type="text"/>
			Bid per Month ---->	<input type="text"/>
	Total bid of Supplies to be delivered per Month	-----		<input type="text"/>
	Bid of Supplies to be delivered per Month/Janitor	-----		<input type="text"/>

C. Indirect Cost

Agency Profit/Administration ----- P \_\_\_\_\_/Janitor  
 Indirect Cost/Janitor ---> \_\_\_\_\_

D. VAT & Taxes ----- P \_\_\_\_\_/Janitor  
 VAT & Taxes/Janitor --> \_\_\_\_\_

E. Number of Janitors ----- 22

S U M M A R Y

A. Salary of Janitor per Month	-----	_____
B. Supplies to be delivered per Month/Janitor	-----	_____
C. Indirect Cost (Profit, Overhead, Contingencies & misc.)	-----	_____
D. VAT & Taxes	-----	_____
E. Number of Janitors		<input type="text"/>
		x 22
TOTAL MONTHLY BID COST	----->	P <input type="text"/>
NUMBER OF MONTHS		x 12

<b>TOTAL BID COST FOR ONE YEAR IN FIGURE</b>	----->	<b>P</b>	<input type="text"/>
<b>TOTAL BID COST FOR ONE YEAR IN WORDS:</b>			
<input type="text"/>			
<input type="text"/>			

\_\_\_\_\_  
 (Signature over printed name)

## BID PROPOSAL

SUBJECT : JANITORIAL SERVICES WITH THE DEPARTMENT OF JUSTICE BUILDINGS AND PREMISES

LOCATION : DOJ Compound, Padre Faura Street, Ermita, Manila

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A. Basic Wage/Salary P_____ /day x 26 days	---	
Plus: SSS Contribution	---	
Medicare	---	
Employees Compensation Certificate	---	
Pag-Ibig	---	
13th Month Pay	---	
Cost of Living Allowance (COLA) ___x 26 days	---	

Salary of Janitor per Month -----

B. Supplies to be delivered monthly:

25	cans	Airfreshener "Shaldan"	@		-----	
25	cans	Airfreshener "Glade" spray	@		-----	
36	pcs.	Deodorant Cake "Albastros"	@		-----	
20	gals.	Emulsion "Johnson" wax	@		-----	
5	gals.	Marble Wax "Johnson"	@		-----	
25	kilos	Powder soap "Tempo"	@		-----	
3	gals.	Muriatic Acid	@		-----	
3	gals.	Lysol disinfectant	@		-----	
2	gals.	Furniture Polish "Johnson shine up"	@		-----	
20	kilos	Cleanser	@		-----	
5	kilos	Round rags	@		-----	
12	pcs.	Toilet Paper "Joy"	@		-----	
2	gals.	Liquid hand soap "Johnson"	@		-----	
2	doz.	Scotch brite	@		-----	
2	packs	Steel wool	@		-----	
2	doz.	Toilet bowl cleaner "Johnson 900ml"	@		-----	
300	pcs.	Plastic Trash Bag	@		-----	
				Total per month ----->		

C. Supplies to be delivered quarterly:

24	pcs.	Doormat "cotton"	@		-----	
3	cans	Metal Polish	@		-----	
3	doz.	Mop Head	@		-----	
2	gals.	Baygon Liquid	@		-----	
2	pcs.	Polishing Pad 16" 3M	@		-----	

2 pcs.	Stripping Pad 16" 3M	@ _____	-----	_____
36 pcs.	Soft Broom	@ _____	-----	_____
1 gal.	Carpet Shampoo "Johnson"	@ _____	-----	_____
12 pcs.	Hand Brush - sexy brush	@ _____	-----	_____
12 pcs.	Toilet bowl wood handle	@ _____	-----	_____
		Total per month	----->	_____

D. Supplies to be delivered semi-annually:

3 doz.	Mop Handle screw type	@ _____	-----	_____
10 pcs.	Stick broom	@ _____	-----	_____
3 doz.	Dust pan	@ _____	-----	_____
3 doz.	Spray gun	@ _____	-----	_____
16 pcs.	Push brush 12"	@ _____	-----	_____
12 pcs.	Feather duster	@ _____	-----	_____
4 pcs.	Ceiling Broom	@ _____	-----	_____
		Total per semi-annual-->		_____

E. Indirect Cost

Profit/Overhead/Miscellaneous ----- P \_\_\_\_\_/janitor

Total Indirect Cost ----> \_\_\_\_\_

F. Value Added Tax (VAT) ----- P \_\_\_\_\_

Total VAT -----> \_\_\_\_\_

G. Number of Janitors ----- 32

S U M M A R Y

A. Salary of Janitor Per Month	-----	_____
B. Supplies to be delivered per month/janitor	-----	_____
C. Supplies to be delivered per quarter/janitor	-----	_____
D. Supplies to be delivered per semi-annual/janitor	-----	_____
E. Indirect Cost (Profit, Overhead, Contingencies & misc.)	-----	_____
F. Value Added Tax (VAT)	-----	_____

G. Number of Janitors		x 32	_____
	AMOUNT OF BID/ MONTH	-----> P	_____
	NUMBER OF MONTHS		x 6

<b>TOTAL BID COST FOR SIX MONTHS -----&gt; P</b>
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Submitted by:

\_\_\_\_\_  
Signature & Name of Company



