

**Department of Justice
National Prosecution Service
REGIONAL PROSECUTION OFFICE**

Region XII
Koronadal City

PURCHASE ORDER

Supplier: Starbright Office Depot, Inc.
Address: Koronadal City

P.O. No.: 2023-04

Date: March 1, 2023

Mode of Procurement: Shopping

Madam: Please furnish this office the following articles subject to the terms and condition contained herein:

Place of Delivery: 3/F Prosecutors Building, Hall of Justice
Compound, Koronadal City

Delivery Term: 14 working days

Date of Delivery: March 2-21, 2023

Payment Term: Send Bill

Stock No.	Unit	DESCRIPTION	Quantity	Unit Cost	Amount
1	piece	SIGN PEN, Black, liquid or gel	160	19.00	3,040.00
2	piece	SIGN PEN, Blue, liquid or gel	125	19.00	2,375.00
3	piece	SIGN PEN, Red, liquid or gel	75	19.00	1,425.00
4	piece	BROOM, Stick (Walis Ting-ting)	5	18.50	92.50
5	bundle	BROOM, Stick (Walis Ting-ting)	4	67.50	270.00
6	jar	RAGS, all cotton, 1 kilo per bundle	40	57.00	2,280.00
7	jar	GLUE, all-purpose, 200 grams	166	21.00	3,486.00
8	piece	CORRECTION TAPE, 8 meters	4	960.00	3,840.00
9	box	ENVELOPE, Documentary, legal, 500 pieces per box	4	9.00	324.00
10	box	PAPER CLIP, vinyl/plastic coated, 33mm	36	9.00	324.00
11	ream	PAPER, MULTICOPY LEGAL, 500 sheets per ream	5	208.00	1,040.00
12	ream	PAPER, MULTIPURPOSE A4, 500 sheets per ream	162	182.00	29,484.00

Forty-Seven Thousand Six Hundred and Fifty-Six Pesos and 50/100 Centavos

PhP 47,656.50

(Total Amount in Words) **Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,

Al P. Calica
AL P. CALICA

Regional Prosecutor

Conforme:

Rachel Mae Nemegat
Rachel Mae Nemegat

(Signature over Print Name of Supplier)

Date: 03-14-23

Funds Cluster: _____
Funds Available: _____

ORS/BURS NO. : _____

Date of the ORS/BURS: _____

Amount: _____

Chief Accountant

Mobin Endaila
Mobin Endaila
COA