



Republic of the Philippines  
 Department of Justice  
 NATIONAL PROSECUTION SERVICE  
**REGIONAL PROSECUTION OFFICE VIII**  
 Bulwagan ng Katarungan, Tacloban City  
 (053) 832-2988/09214270360 (Smart)/ 09166486303 (Globe)

**REQUEST FOR QUOTATION**

To: \_\_\_\_\_  
 \_\_\_\_\_

RFQ No. : 2023-05-007  
 Date : \_\_\_\_\_

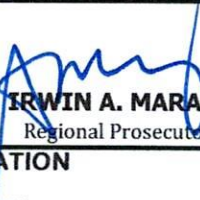
**SIR/MADAM:**

Please quote your unit price for each of the articles listed below, taking into consideration the following:

**TERMS AND CONDITIONS**

- 1. The Approved Budget for the Contract (ABC), **P149,600.00. SEND BILL Payment** to DOJ Manila Thru RPO VIII.
- 2. Price Quotation should be inclusive of the 5% Final VAT and Expanded Withholding Tax (EWT) of 1%.
- 3. Price Quotation shall be valid within thirty (30) calendar days from the deadline of RFQ.
- 4. Delivery period is within Fifteen (15) calendar days from receipt of the Purchase Order.
- 5. If awarded the contract, processing and payment shall be made after the complete delivery of services/supplies and final acceptance.
- 6. Refusal to accept an award maybe ground for imposition of administrative sanctions under Rule XXII, Revised IRR, RA 9184.
- 7. **FOB - Regional Prosecution Office 8, Bulwagan ng Katarungan, Tacloban City.**
- 8. The procuring entity may terminate the contract, in whole or in part, at anytime for unsatisfactory service.
- 9. Request for Quotation (RFQ) should be returned within 1 day from receipt hereof.
- 10. The following documents must be attached to the duly-filled RFQs:
  - PHILGEPs ACCREDITATION
  - MAYOR'S BUSINESS PERMIT
  - DTI Registration
  - Tax Clearance
  - OMNIBUS SWORN STATEMENT (Duly Notarized)

ITEM NO.	QTY	UOM	DESCRIPTION	UNIT PRICE	TOTAL
	80	cart	EPSON INK 001 BLACK (PIGMENT BLACK INK), C13T03Y100		
	40	cart	EPSON INK 001, CYAN, C13T03Y200		
	40	cart	EPSON INK 001, MAGENTA, C13T03Y300		
	40	cart	EPSON INK 001, YELLOW, C13T03Y400		
	80	cart	INK CARTRIDGE, EPSON 003 C13T00S14A Ecotank Black		
	40	cart	INK CARTRIDGE, EPSON 003 C13T00S14A Ecotank Cyan		
	40	cart	INK CARTRIDGE, EPSON 003 C13T00S14A Ecotank Magenta		
	40	cart	INK CARTRIDGE, EPSON 003 C13T00S14A Ecotank Yellow		
***** Nothing Follows *****					

  
**IRWIN A. MARAYA**  
 Regional Prosecutor

**SUPPLIER'S ATTESTATION**

Date: \_\_\_\_\_

I have READ and UNDERSTOOD the Terms & Conditions stated above. That by signing this quote, I hereby AGREE and bind myself to the Terms and Conditions.

Signature Over Printed Name: \_\_\_\_\_  
 Position in the Firm: \_\_\_\_\_  
 Business Address: \_\_\_\_\_  
 Telephone Number: \_\_\_\_\_

**CANVASSER'S ATTESTATION**

Date: \_\_\_\_\_

That I have personally served this Request for Price Quotation (RFQ); That the prices quoted were personally written by the supplier or his/her authorized representative; That to the best of my knowledge the prices were reasonable in the market; and that I attest to the truthfulness of all the entries therein.

\_\_\_\_\_  
 Affiant  
 (Canvasser)

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ of \_\_\_\_\_, 2023 at Tacloban City.