



Republic of the Philippines
DEPARTMENT OF JUSTICE
OFFICE OF THE REGIONAL PROSECUTOR
4th Floor, Department of Justice-Cebu Building,
M. Velez Street, Cebu City
orp07@doj.gov.ph

REQUEST FOR QUOTATION
RFQ-2023-11-037 dated 13 November 2023

The **Department of Justice Region VII** through its **Bids and Awards Committee**, intends to procure "**LEASE OF VENUE WITH MEALS FOR THE CONDUCT OF THE SEMINAR ON THE CODE OF CONDUCT AND ETHICAL STANDARDS FOR GOVERNMENT OFFICIALS AND EMPLOYEES (RA 6713) AND YEAR-END AWARDING CEREMONY WITH FITNESS ACTIVITIES ON DECEMBER 4, 2023 AT CEBU**" through Section 53.10 (Negotiated Procurement – Lease of Real Property and Venue) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your **best offer** for the item/s described herein, **subject to the Terms & Conditions** (Instructions, other Terms & Conditions and Technical Specifications) indicated therein. Submit your quotation duly signed by your authorized representative to the Bids & Awards Committee of NPS-DOJ 7 through its BAC Secretariat or the duly authorized canvasser **within 3 days from receipt** of this request. Quotations may also be submitted through email at the address indicated above.

A copy of your 2023 **Business/Mayor's Permit, PhilGEPS Registration Number and certification**, and **Income/ Business Tax Return as well as other requirements** are also required to be submitted along with your signed quotation/proposal.

For any clarification, you may contact the BAC Secretariat at telephone no. **(032) 342-2533** or email address at orp07@doj.gov.ph.

This office reserves the right to reject any and all proposals/price quotations if there are defects therein, accept the offer most advantageous to the government and assumes no responsibility whatsoever to compensate or indemnify suppliers for any expenses incurred in the preparation.

Sincerely,

(on leave)

ALAIN A. GALLEGO
CHAIRPERSON

MARITES E. BANZALI-CULLEN
VICE-CHAIRPERSON
Bids and Awards Committee