



Republic of the Philippines
 Department of Justice
 NATIONAL PROSECUTION SERVICE
REGIONAL PROSECUTION OFFICE VIII
 Bulwagan ng Katarungan, Tacloban City
 (053) 832-2988/09214270360 (Smart)/ 09166486303 (Globe)

REQUEST FOR QUOTATION

To: _____

RFQ No. : (01)-2023-07-010
 Date : _____

SIR/MADAM:

Please quote your unit price for each of the articles listed below, taking into consideration the following:

TERMS AND CONDITIONS

- 1. The Approved Budget for the Contract (ABC), **P385,000.00. SEND BILL Payment** to DOJ Manila Thru RPO VIII.
- 2. Price Quotation should be inclusive of the 5% Final VAT and Expanded Withholding Tax (EWT) of 1%.
- 3. Price Quotation shall be valid within thirty (30) calendar days from the deadline of RFQ..
- 4. Delivery period is within Thirty (30) calendar days from receipt of the **Purchase Order**.
- 5. If awarded the contract, processing and payment shall be made after the complete delivery of services/supplies and final acceptance.
- 6. Refusal to accept an award maybe ground for imposition of administrative sanctions under Rule XXII, Revised IRR, RA 9184.
- 7. **FOB - Regional Prosecution Office 8, Bulwagan ng Katarungan, Tacloban City**
- 8. The procuring entity may terminate the contract, in whole or in part, at anytime for unsatisfactory service.
- 9. Request for Quotation (RFQ) should be returned within 1 day from receipt hereof.
- 10. The following documents must be attached to the duly-filled RFQs:
 - PHILGEPS ACCREDITATION
 - MAYOR'S BUSINESS PERMIT
 - DTI Registration
 - Tax Clearance/Income Tax Return
 - OMNIBUS SWORN STATEMENT (Duly Notarized)

ITEM NO.	QTY	UOM	DESCRIPTION	UNIT PRICE	TOTAL
	140	pax	DOJ Symposium on Capacity Development for Officers and PNP Personnel on July 25, 2023 [2 meals (LUNCH & DINNER), 2 snacks (AM & PM)] [Venue Rental and Hotel Accommodation within Tacloban City (Lights & Sounds Set-up)]		
***** Nothing Follows *****					

IRWIN A. MARAYA
 Regional Prosecutor

SUPPLIER'S ATTESTATION

Date: _____

I have READ and UNDERSTOOD the Terms & Conditions stated above. That by signing this quote, I hereby AGREE and bind myself to the Terms and Conditions.

Signature Over Printed Name: _____
 Position in the Firm: _____
 Business Address: _____
 Telephone Number: _____

Canvassed/Received thru email by: _____