



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF JUSTICE
NATIONAL PROSECUTION SERVICE
OFFICE OF THE REGIONAL PROSECUTOR



REQUEST FOR QUOTATION

Company Name: _____
Address: _____

Date: August 29, 2023
RFQ No.: 2023-08-00011

Please quote your lowest price on the items / listed below, inclusive of tax, and submit your quotations duly signed by your representative and should be returned to this office within 1 day from receipt hereof.


JOCELYN C. SAN PEDRO-MAAT
Sr. Assistant Regional Prosecutor &
Chairperson, BAC NPS Region III

Terms and Conditions:

- The Approved Budget for the Contract (ABC) is Php 750,000.00. Send Bill Payment to DOJ Manila Through ORP-III;
- Price Quotation should be inclusive of 5% Final VAT and Expanded Withholding Tax (EWT) of 1%;
- Price validity shall be period of thirty (30) calendar days;
- Delivery Period will be on October 2 - 6, 2023;
- If awarded the contract, processing and payment shall be made after the complete delivery of services/supplies and final acceptance;
- Refusal to accept an award maybe ground for imposition of administrative sanctions under Rule XXII, Revised IRR, RA 9184;
- The procuring entity may terminate the contract, in whole or in part, at any time for unsatisfactory service;
- PhilGeps Registration Certificate, Valid Mayor's Permit, Income Tax Return, DTI Registration and Omnibus Sworn Statement shall be attached upon submission of the quotation.

Item No.	Unit	Items and Description	Quantity	Unit Price	Total Amount
1 lot	pax	Training for PNP Law Enforcers on Case Build-up by the DOJ Prosecutors on October 2 to 6, 2023 (Sessions 7 & 8) -meals, room accommodations, and function rooms including its amenities, such as tables and chairs, lights and sound system and projector screen setup.	50		
		SESSION 7 (October 2-4, 2023)			
		October 2, 2023			
		- room accommodation for 50 pax			
		*Check-in: October 2, 2023; check-out: October 4, 2023			
		- function hall (Two Air conditioned Function Halls each with lights, sound system including at least 4 microphones, 4 flip boards or easel boards and projector screen setup)			
		1 function hall good for 50 pax			
		1 function hall good for 25 pax (break out room)			
		- lunch for 50 pax			
		- pm snack for 50 pax			
		- dinner for 50 pax			
		October 3, 2023			
		-room accommodation for 50 pax			
		- function hall (Two Air conditioned Function Halls each with lights, sound system including at least 4 microphones, 4 flip boards or easel boards and projector screen setup)			
		1 function hall good for 50 pax			
		1 function hall good for 25 pax (break out room)			
		- breakfast for 50 pax			
		- am snack for 50 pax			
		- lunch for 50 pax			
		- pm snack for 50 pax			
- dinner for 50 pax					
October 4, 2023					
-room accommodation for 50 pax					
- function hall (Two Air conditioned Function Halls each with lights, sound system including at least 4 microphones, 4 flip boards or easel boards and projector screen setup)					
1 function hall good for 50 pax					
1 function hall good for 25 pax (break out room)					
- breakfast for 50 pax					
- am snack for 50 pax					

	SESSION 8 (October 4-6, 2023)			
	October 4, 2023			
	- room accommodation for 50 pax			
	*Check-in: October 4, 2023; check-out: October 6, 2023			
	- function hall (Two Air conditioned Function Halls each with lights, sound system including at least 4 microphones, 4 flip boards or easel boards and projector screen setup)			
	1 function hall good for 50 pax			
	1 function hall good for 25 pax (break out room)			
	- lunch for 50 pax			
	- pm snack for 50 pax			
	- dinner for 50 pax			
	October 5, 2023			
	-room accommodation for 50 pax			
	- function hall (Two Air conditioned Function Halls each with lights, sound system including at least 4 microphones, 4 flip boards or easel boards and projector screen setup)			
pax	1 function hall good for 50 pax	50		
	1 function hall good for 25 pax (break out room)			
	- breakfast for 50 pax			
	- am snack for 50 pax			
	- lunch for 50 pax			
	- pm snack for 50 pax			
	- dinner for 50 pax			
	October 6, 2023			
	-room accommodation for 50 pax			
	- function hall (Two Air conditioned Function Halls each with lights, sound system including at least 4 microphones, 4 flip boards or easel boards and projector screen setup)			
	1 function hall good for 50 pax			
	1 function hall good for 25 pax (break out room)			
	- breakfast for 50 pax			
	- am snack for 50 pax			

SUPPLIER'S ATTESTATION

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above.

Printed Name / Signature: _____

Position in the Firm : _____

Business Address: _____

Telephone Number: _____

Canvassed/Receivedby: _____