



Republic of the Philippines  
DEPARTMENT OF JUSTICE  
NATIONAL PROSECUTION SERVICE  
Regional Office No. 02  
No. 5 Dalan Na Angicacua, Regional Government Center,  
Carig Sur, Tuguegarao City, Cagayan

Annex 'A'

## PRICE QUOTATION FORM

Date: \_\_\_\_\_

**RODOLFO M. BANATAO, JR.**

BAC Chairperson

DOJ-NPS Region 2 Bids and Awards Committee

Dalan Na Angicacua, Regional Government Center,

Carig Sur, Tuguegarao City, Cagayan

Sir:

After having carefully read the terms and conditions in the Request for Quotation for the Project: **Supply and Delivery of Office Supplies**, hereunder is our proposal/price quotations for the following item/s:

Quantity	Unit	Articles/Supplies Description	Unit Price	Total Price
36	piece	BATTERY, dry Cell, size AA		
550	ream	BOND PAPER,(COPY), Legal size, 80gsm		
160	ream	BOND PAPER,(COPY), A4 size, 80gsm		
75	piece	CORRECTION TAPE, 6 meters(min), 1 piece in individual plastic		
25	piece	Data File Box, made of chipboard, with close ends		
60	can	DISINFECTANT SPRAY, aerosol type, 400-550 grams		
6	box	ENVELOPE, DOCUMENTARY, for Legal size document, 500 pieces per box		
50	pack	FOLDER, Tagboard, Legal size, 100 pieces per pack		
80	piece	MARKER, permanent, bullet type, black		
50	box	PAPER CLIP, gem type, 33mm, 100 pieces per box		
50	box	PAPER CLIP, gem type, 50mm, 100 pieces per box		
10	box	Pencil, lead with eraser, wood cased, hardness:HB		
300	piece	SIGN PEN BLUE		
300	piece	SIGN PEN, Black		
25	piece	Stamp pad, felt, bed dimension:60mm x 100mm min		
37	bot	Stamp Pad Ink, purple or violet 50ml (min.)		
30	roll	Tape, masking 48mm		
40	roll	TAPE, packaging, 48mm, 50 meters length		
40	roll	TAPE, transparent, 24mm, 50 meters		
		***Nothing Follows***		
<b>TOTAL</b>				

**NOTE:**

1. Offers/quotations from sellers who have sales outlets/offices/representatives in Region 02 are preferred to ensure proper after sales service.

2. Quotations shall be considered as one (1) lot.

3. The items purchased should be delivered at the Office of the Regional Prosecutor Region 02 at Dalan Na Angicacua, Regional Government Center, Carig Sur, Tuguegarao City, Cagayan within fifteen (15) calendar days from the receipt of Purchase Order.

4. The purchase price shall be paid directly to the supplier by Department of Justice - Manila on a "send-bill" basis (payment shall be made after the delivery of items and purchase documents are submitted to the DOJ and approved for payment)
5. Proposals submitted after the deadline on June 05,2023 at exactly 10:00 o'clock in the morning shall NOT be considered.

(Amount of Bids in Words) \_\_\_\_\_  
\_\_\_\_\_

The above-quoted prices are inclusive of all costs and applicable taxes

Very truly yours,

\_\_\_\_\_  
Name and Signature of the Bidder  
or Authorized Representative

\_\_\_\_\_  
Name of Company/Business:

\_\_\_\_\_  
Address

\_\_\_\_\_  
Contact No. and E-mail Address

