

Republic of the Philippines
Department of Justice
Office of the Regional Prosecutor
Region V

(Company)

(Address)

Telephone No. / Fax No./Email Address

Store Manager / Store Owner

Validity Offer: _____

Delivery Period: _____

Terms of Payment: Send bill

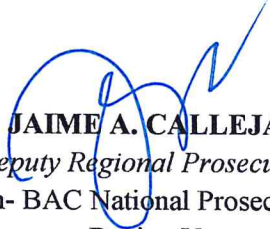
REQUEST FOR QUOTATION OF PRICES

QTY.	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
12	piece	Visitors logbook	P _____	P _____
4	piece	Keyboard for computers	P _____	P _____
100	box	Paper Fastener, Plastic Coated	P _____	P _____
2	pack	Daily Time Record CS Form 48 500's/pack	P _____	P _____
10	box	Staple wire 23/6mm	P _____	P _____
10	box	Staple wire 23/8mm	P _____	P _____
20	bottle	Stamp Pad Ink Blue	P _____	P _____
2	piece	Stapler, binder type, heavy duty, desktop	P _____	P _____
16	ream	Assorted Colored Paper Long Subs. 20 (Pink & Blue)	P _____	P _____
100	piece	Plastic Envelope short ziplock	P _____	P _____
14	pack	Index Card 1/4 size	P _____	P _____
25	piece	Certificate Holder A4	P _____	P _____
50	pack	Index Card 5x8 100's/pack	P _____	P _____
5	pack	Plastic Bag transparent ziplock 12x18", 100's/pack	P _____	P _____
4	piece	Tarpaulin Holder, X Banner Tarpaulin Stand	P _____	P _____
20	piece	Frame, 8.5 x 11 (short)	P _____	P _____
1	piece	Rubber Stamp (RPO)	P _____	P _____
1	piece	Rubber Stamp (Mary May B. De Leoz)	P _____	P _____
300	piece	Envelope, Kiwi, Long, Brown, (Plastic)	P _____	P _____
35	ream	Onion Skin, Mica, Long Subs. 9	P _____	P _____
50	piece	Index Tab, Transparent Sticky Note, Assorted Color	P _____	P _____
Total				P _____

IMPORTANT CONDITIONS

- 1 All quotations submitted to this office are considered of the items specified above the prices quoted hereon. In the event that the offer is accepted, Purchase Order for the items above mentioned will be sent to the dealer concerned, advising them of such acceptance, the date of delivery of the said item, and the availability of the funds needed for this purpose.
- 2 Goods, as defined in Republic Act No. 9184 and its implementing Rules and Regulations, delivered to this office are subject to inspection by the Auditor of the Commission on Audit or his duly authorized representative. Payment therefore will be effected only after the said inspection and acceptance of the item and subject to the usual audit requirements.
- 3 This office hereby reserves the right to reject any or all offers, or accept such offer it may consider most economical and advantageous to the government.

Very truly yours,


JAIME A. CALLEJA
Deputy Regional Prosecutor
Chairperson- BAC National Prosecution Service
Region V

LOOK FOR
JANNET A. BALUTE
BAC Secretariat
Telefax – (052)742-5016
Note: Pls. include your VAT

Additional Requirements to submit together with the RFQ Form:

- 1. **Certified true copy** of Mayor's Permit;
- 2. **Certified true copy** of BIR Certificate of Registration;
- 3. **Certified true copy** of SEC/DTI Registration; and
- 4. **Certified true copy** of PhilGEPS Registration Number.