PURCHASE ORDER

Department of Justice
Agency

Supplier: COPYLANDIA OFFICE SYSTEMS CORPORATION
Address: G/F LGC Bldg., Air 21, Lakandula Drive, Cruzada, Legazpi City
TIN : 002-332-000-035
Contact No. 09175849456/09178156498

P.O. No.: 2023-03-004
Date : 03/08/2023
Mode of Procurement: Direct Contracting

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Regional Prosecution Office V, Legazpi City
Date of Delivery: April 7, 2023

Delivery Term: 30 CD
Payment Term: N/30

Stock No.	Unit	DESCRIPTION	Quantity	Unit Cost	AMOUNT
184	piece	Toner, Ineo 287	2	8,000.00	16,000.00
SIXTEEN THOUSAND PESOS ONLY.					16,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

RIZZA F. BARNACHA
SENIOR BRANCH COORDINATOR
Signature over Printed Name of Supplier

3/8/23
Date

Very truly yours,

MARY MAY B. DE LEOZ
Signature over Printed Name of Authorized Official
Regional Prosecutor
Head of the Procuring Entity

Fund Cluster:
Funds Available:

Signature over Printed Name of Chief Accountant/Chief Accountant/Head of Accounting Division/Unit

ORS/BURS No.:
Date of the ORS/BURS:
Amount: