

PURCHASE ORDER
Office of the Regional Prosecutor
Region XI

Supplier: **ECV Office Supplies Warehouse, Inc.**

P.O. No.: PO-2023-CUS-DBM-SEM2-03

Address: Villamor Street, Bo. Obrero, Davao City

Date: 20-Jul-23

Mode of Procurement Shopping

RIS No./s.: RIS-2023-CUS-DBM-SEM2-01

Gentlemen:

Please furnish this office the following articles subject of the terms and conditions contained therein.

Place of Delivery: 4th Floor, Tolentino Building
Candelaria Ave., Ecoland, Davao City

Delivery Term: _____

Date of Delivery: 10 days upon receipt of approved P.O.

Payment Term: SEND BILL (ADA)

Item No.	Unit	Quantity	Description	Unit Cost	Amount
OFFICE SUPPLIES					
1	PACKS	5	BATTERY, DRY CELL, AA, 2's	44.00	220.00
2	BOXES	9	CLIP, BACKFOLD, METAL, 50mm, 12's	73.00	657.00
3	BOXES	15	PAPERCLIP, PLASTIC COATED, JUMBO, 50mm	22.00	330.00
				TOTAL	1,207.00

(Total Amount in Words) One Thousand Two Hundred Seven and 00/100 pesos only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

JONNAM. DE GUZMAN

Very truly yours,

JANET GRACE B. DALISAY-FABRERO

Regional Prosecutor

(Signature over printed name)

7-22-23
Date

(In case of Negotiated Purchase pursuant to Section 369 (a) of R.A. 7160, this portion must be accomplished.)

Approved per Sanguniang Res. No. _____

Certified Correct: _____ Date: _____

COA ROXI
RECEIVED
NSG 4, TEAM RII-II
BY: - SHEVERLY D. DEL CASTILLO
Office Clerk
DATE/TIME: 7/22/23