

PURCHASE ORDER
Department of Justice

Supplier: METOS OFFSHORE, INC.	P.O. No.: 2023-08-096
Address: Tower 3 11U Mesaverte Residences, Osmeña Ext. St., Cagayan de Oro City	Date: 8/24/2023
TIN: 427-760-698-000	Mode of Procurement <u>Small Value Procurement</u>

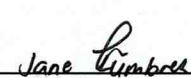

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

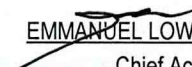
Place of Delivery: <u>Department of Justice, P. Faura St., Ermita Manila</u>	Delivery Term: <u>30 calendar days upon receipt of NTP</u>
Date of Delivery: _____	Payment Term: <u>Government Procedure</u>

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	user accounts	Canva Pro Application One (1) year Subscription Includes features of free plan, plus 75+ million premium stock photos, videos, audio & graphics 420,000+ free templates with new design daily Create 1 Brand Kit and upload your own fonts and logos Unlimited use of background remover Resize designs infinitely with Magic Resize Save designs as templates for your team to use 100GB of cloud storage Schedule social media content to 8 platforms	30	4,233.00	₱ 126,990.00
				TOTAL	₱ 126,990.00

(Total Amount in Words) ONE HUNDRED TWENTY-SIX THOUSAND NINE HUNDRED NINETY PESOS.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:  _____ Signature over Printed Name of Supplier 31 AUG 2023 _____ Date	Very truly yours,  JESSE H.T. ANDRES Undersecretary Head of the Procuring Entity per D.O. # 292 dtd. 1 July 2022
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Fund Cluster: _____	ORS/BURS No.: _____
Funds Available: _____	Date of the ORS/BURS: _____
 EMMANUEL LOWELL A. PANDAAN Chief Accountant	Amount: _____