



PURCHASE ORDER

Department of Justice

Supplier: E-COPY CORPORATION		P.O. No.: 2023-05-048			
Address: 5837 Zobel Roxas Street, Palanan, Makati City		Date: 5/29/2023			
TIN: _____		Mode of Procurement <u>Direct Contracting</u>			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: Department of Justice, P. Faura St., Ermita Manila		Delivery Term: 30 calendar days			
Date of Delivery: _____		Payment Term: Government Procedure			
Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	piece	Drum, Sharp AR-6031N	1	2,330.00	2,330.00
	piece	Developer, Sharp AR-6031N	1	1,768.00	1,768.00
	piece	Cleaning Blade, Sharp AR-6031N	1	2,596.00	2,596.00
	piece	Fusing Unit, Sharp AR-6031N	1	11,148.00	11,148.00
	piece	Toner, Sharp AR-6031N	1	7,140.00	7,140.00
TOTAL					₱ 24,982.00
(Total Amount in Words) TWENTY-FOUR THOUSAND NINE HUNDRED EIGHTY-TWO PESOS.					
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:		Very truly yours,			
					
Signature over Printed Name of Supplier		JESSE H.T. ANDRES			
05 JUN 2022		Undersecretary			
Date		Head of the Procuring Entity per D.O. # 292 dtd. 1 July 2022			
Fund Cluster: _____	ORs/BURS No.: _____				
Funds Available: _____	Date of the ORs/BURS: _____				
EMMANUEL LOWELL A. PANDAAN		Amount: _____			
Chief Accountant					