

**PURCHASE ORDER**  
Republic of the Philippines

REGIONAL PROSECUTION OFFICE - REGION 1 SAN FERNANDO CITY, LA UNION					
Supplier: EM ROYALLE HOTEL AND BEACH RESORT			P.O. No. : 2023-07-024		
Address: Taboc, San Juan, La Union			Date : July 25, 2023		
TIN: 711-716-941-000			Mode of Procurement: <b>Section 53.10 (Lease of Venue)</b>		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: EM Royale Hotel and Beach Resort , Taboc, San Juan, La Union			Delivery Term: <b>FOB DESTINATION</b>		
Date of Delivery: <b>SESSION 1 - July 31 to August 2, 2023 SESSION 2 - August 2 to August 4, 2023</b>			Payment Term: <b>SEND BILL</b>		
STOCK/ PROPERTY NO.	UNIT	DESCRIPTION	QUANTITY	UNIT COST	AMOUNT
<b>SESSION 1 - July 31 to August 2, 2023</b>					
	pax	<b>LEASE OF VENUE WITH MEALS</b>  <b>Inclusions:</b> <b>TWO (2) AIR-CONDITIONED FUNCTION HALL</b> 1 Function hall good for 50 pax 1 Function hall good for 25 pax  <b>MEALS</b>  July 31, 2023 -lunch, pm snacks & dinner  August 1, 2023 -breakfast, am snacks, lunch, pm snacks & dinner  August 2, 2023 -breakfast, am snacks &lunch  **menu: rice, 2 meat, 1 vegie, dessert, soup (for lunch and dinner)	50	5,724.00	286,200.00
	pax	<b>ROOM ACCOMMODATION</b> <b>Requirements:</b> **check-in: July 31, 2023 ; check-out: August 2, 2023 - -Twin sharing rooms - 13 (1bed/pax) -Triple sharing rooms – 7 (1 bed/pax) -Standard room – 2 (1 queen size bed)	50	1,500.00	75,000.00

7-27-23

SESSION 2 - August 2 to August 4, 2023

	pax	<p><b>Lease of Venue with Meals</b>  <b>Inclusions:</b>  <b>TWO (2) AIR-CONDITIONED FUNCTION HALL</b>                  1 Function hall good for 50 pax                  1 Function hall good for 25 pax</p> <p><b>MEALS</b>  <b>August 2, 2023</b>                  -lunch, pm snacks &amp; dinner</p> <p><b>August 3, 2023</b>                  -breakfast, am snacks, lunch, pm snacks &amp; dinner</p> <p><b>August 4, 2023</b>                  -breakfast, am snacks &amp; lunch</p> <p><b>**menu: rice, 2 meat, 1 vegie, dessert, soup (for lunch and dinner)</b></p>	50	5,724.00	286,200.00
	pax	<p><b>ROOM ACCOMMODATION</b>  <b>Requirements:</b>                  **check-in: August 2, 2023 ; check-out: August 4, 2023                  -Twin Sharing rooms – 20 (1 bed/pax)                  -Triple sharing rooms- 3 (1 bed/pax)                  -Standard room – 1 (1 queen size bed)</p>	50	1,500.00	75,000.00

**ADDITIONAL REQUIREMENTS:**

- Audible/operational sound system with assigned operator/s and/or technicians
- Available good Internet Connection within the premises of the hotel/venue/function hall
- Tables and Chairs set-up for participants and secretariat
- At least 3 microphones for each function hall (preferably wireless)
- Projector and Projector Screen for each function hall
- Podium
- overflowing coffee

**SEVEN HUNDRED TWENTY-TWO THOUSAND FOUR HUNDRED PESOS ONLY**

Php 722,400.00


In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

  
 \_\_\_\_\_  
 (Signature over Printed Name of Supplier)

July 27, 2023  
 \_\_\_\_\_  
 Date

Very truly yours,

  
**CHRISTOPHER A. SORIANO**  
 Deputy Regional Prosecutor  
 Officer-In-Charge  
 Per Department Order No. 218  
 Dated May 26, 2022

Fund Cluster: \_\_\_\_\_  
 Funds Available: \_\_\_\_\_

ORS/BURS No. : \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_  
 Amount: \_\_\_\_\_

\_\_\_\_\_  
 Signature over Printed Name of Chief Accountant/Head of  
 Accounting Division/Unit