

PURCHASE ORDER

Republic of the Philippines

REGIONAL PROSECUTION OFFICE - REGION 6					
4TH FLOOR, ROOM 401, RAMON AVANCEÑA ST., BONIFACIO DR., ILOILO HALL OF JUSTICE, ILOILO CITY					
Supplier: San Antonio Resort		P.O. No. : 19-2023			
Address: Lawis Baybya Roxas City		Date: September 1, 2023			
TIN:		Mode of Procurement:		Negotiated Procurement	
Gentlemen:					
Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery:			Delivery Term: FOB DESTINATION		
Date of Delivery:			Payment Term: SEND BILL		
STOCK/ PROPERTY NO.	UNIT	DESCRIPTION	QUANTITY	UNIT COST	AMOUNT
Session 12 : October 09-11, 2023					
		LEASE OF VENUE WITH MEALS			
		Inclusions:			
		TWO (2) AIR-CONDITIONED FUNCTION HALL			
		1 Function hall good for 50 pax			
		1 Function hall good for 35 pax			
	pax	October 09, 2023			
		- lunch, pm snacks & dinner	50		112,078.20
		October 10, 2023			
		- am snacks, lunch, pm snacks & dinner	50		124,531.20
		October 11, 2023			
		- am snacks & lunch	50		62,265.60
		ROOM ACCOMODATION			
		**check-in:Oct. 09, 2023; check-out: Oct 11, 2023	# of nights	2	
	pax	- twin sharing rooms with breakfast - 25 (1 bed/pax)	25	3,600.00	90,000.00
TOTAL					388,875.00
Amount in Words: Three Hundred Eighty Eight Thousand Eight Hundred Seventy Five Pesos					

ADDITIONAL REQUIREMENTS:

- Audible/ operational sound system with assigned operator/s and/or technicians
- Available good Internet Connection within the premise of the hotel/venue/function hall
- Tables and Chairs set-up for participants and secretariat
- At least 3 microphones for each function hall (preferably wireless)
- Podium
- Easel board with sheets and whiteboard per classroom
- Free flowing Brewed Coffee

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,


May Belle Fonte
(Signature over Printed Name of Supplier)

9-7-2023
Date


LOUIE L. DOLIGOSA
Assistant Regional Prosecutor
Officer-In-Charge
Per Department Order No. 218
Dated May 26, 2022

Fund Cluster: _____

ORS/BURS No.: _____

Fund Available: _____

Date of the ORS/BURS: _____

Amount: _____

Signature over Printed Name of Chief Accountant/Head of
Accounting Division/Unit