



Republic of the Philippines  
Department of Justice  
**REGIONAL PROSECUTION OFFICE**  
*Tanggapan ng Panrehiyong Pag-uusig*  
Region V  
**Hall of Justice Bldg., Regional Center Site, Rawis, Legazpi City**  
*Telefax: (052)742-5016 Email:orp05@doj.gov.ph*

**NOTICE TO PROCEED**

16 June 2023

**THE MANAGER**  
Legazpi Jebson Trading  
Magallanes St., Legazpi City

Dear Sir/Madam:


The attached Purchase Order No. 2023-06-018 having been approved, notice is hereby given to LEGAZPI JEBSON TRADING to proceed with the implementation of the supply and delivery of various common office supplies not available in the Procurement Service for the National Prosecution Service, Region V, immediately after receipt of this notice.

Upon receipt hereof, you are responsible for delivering the goods and services under the terms and conditions of the Agreement stated in the Purchase Order.

Very truly yours,

  
**MARY MAY B. DE LEOZ**  
Regional Prosecutor and HOPE

Conforme:

  
Magallanes St., Legazpi City

**Signature over printed name**

Date: 6/16/23