



Republic of the Philippines
Department of Justice
NATIONAL PROSECUTION SERVICE
REGIONAL PROSECUTION OFFICE VIII
Bulwagan ng Katarungan, Tacloban City
Tel. No. (053) 832-2988

September 7, 2023



RECEIVED

Date: 9/7/23

Time: 10:00 am

Signature: [Handwritten Signature]

HBC Enterprises
Tacloban City

Sir/Madame:

NOTICE TO PROCEED

This is to inform you that the contract for the procurement of ten (10) pieces Easel Board w/ Stand, of this office has been approved in the amount of Nineteen Thousand Pesos (P19,000.00).

Accordingly, you are hereby directed to deliver the said items to the Regional Prosecution Office 8, Bulwagan ng Katarungan, Tacloban City, in accordance with the terms and conditions as stipulated in the request for Quotation and purchase order, within fifteen (15) calendar days from receipt hereof.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,


IRWIN A. MARAYA
Regional Prosecutor

Conformer



HBC Enterprises

Tacloban City

Date: 9-7-2023