



Republika ng Pilipinas
KAGAWARAN NG KATARUNGAN
Department of Justice
Manila

NOTICE TO PROCEED

MR. RONNEL S. ETRELLA
Events Executive
Diamond Hotel Philippines
Manila

Dear **Mr. Estrella**:

In connection with the Contract for the **Lease of Venue for the Department of Justice's Conduct of Symposium for the Two Hundred Sixty (260) Philippine National Police Personnel on 26 June 2023**, in the amount of **Six Hundred Twenty-Four Thousand Pesos (₱ 624,000.00)**, notice is hereby given to **DIAMOND HOTEL PHILIPPINES** to proceed with the performance of the agreed service upon receipt hereof, in accordance with the terms and conditions provided in the said Contract and the schedule requirement as herein provided:

LOT NO.	DESCRIPTION	DATES	CONTRACT PRICE
1	Lease of Venue with Meals : DOJ Symposium for PNP Personnel	26 June 2023	₱ 624,000.00

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Procurement Management Division.

Very truly yours,

JESSE H.T. ANDRES

Undersecretary

Head of the Procuring Entity

As per DO No. 292 dated 01 July 2022

Conforme:

RONNEL S. ETRELLA 06/23/23

Printed name and signature of the representative