



Republika ng Pilipinas  
**KAGAWARAN NG KATARUNGAN**  
*Department of Justice*  
*Manila*

**NOTICE TO PROCEED**

**Mr. MIKE AIJIE G. NAVARRO**  
*Authorized Representative*  
**PERRY-A TRADING CORPORATION**  
Unit 116 Cattleya Condominium  
R. Cruz Street, Pinagbuhatan  
Pasig City

Dear **Mr. Navarro**:

The attached Purchase Order No. 2023-11-137 dated 8 November 2023 in the amount of **Twenty-Nine Thousand Six Hundred Pesos (₱ 29,600.00)** for the **supply and delivery of five (5) units of air coolers for the official use of the Inter-Agency Council Against Trafficking** having been approved, notice is hereby given to **Perry-A Trading Corporation** to proceed with the delivery of goods in accordance with the terms and conditions provided in the said Purchase Order and the schedule requirement herein specified:

ITEM NO.	DESCRIPTION	QUANTITY/UNIT	DELIVERY PERIOD
1	Dowell ARC-25 Air Cooler	5 units	Fifteen (15) calendar days

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Procurement Management Division.

Very truly yours,

**JESSE H.T. ANDRES**

*Undersecretary*

*Head of the Procuring Entity*

As per DO No. 292 dated 1 July 2022

**Conforme:**

Dondon P. Samson Nov 17, 2023

Printed name and signature of the representative