



Republika ng Pilipinas
KAGAWARAN NG KATARUNGAN
Department of Justice
Manila

NOTICE TO PROCEED

Ms. JASMINE CLARIS CELESTIAL LANA
Sales Account Executive
MAYON BLUE CORPORATION (LOTUS BLUE HOTEL)
F. Imperial St. cor. Terminal Rd.
Brgy. Bitano, Legaspi City, Albay

Dear Ms. Lana:

In connection with the Contract for the lease of venue for the conduct of the seminar: "Department of Justice: Cyber Hygiene for All" in Region V on 17-18 July 2023 in the amount of One Hundred Fifty-One Thousand Pesos (P 151,000.00), notice is hereby given to Lotus Blue Hotel to proceed with the performance of the agreed service upon receipt hereof, in accordance with the terms and conditions provided in the said Contract and the schedule requirement as herein provided:

LOT NO.	DESCRIPTION	DATES	CONTRACT PRICE
1	Accommodation for 40 pax for 2 days	17-18 July 2023	P 151,000.00
	Meals (AM/PM Snacks, Lunch, Dinner)		

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Procurement Management Division.

Very truly yours,

USEC. JESSE H. T. ANDRES
Head of Procuring Entity
as per D.O. No. 292
dated 01 July 2022

Conforme: 21 JUN 2023

Jasmine Claris Lana

Printed name and signature of the representative