



Republika ng Pilipinas  
**KAGAWARAN NG KATARUNGAN**  
*Department of Justice*  
*Manila*

**NOTICE TO PROCEED**

**Ms. NIKKA EHLA B. ADIZAS**  
*Sales Administrative Assistant-Government*  
**UNISON COMPUTER SYSTEMS, INC.**  
Banner Business Hub, 13 Banner Street  
Brgy. Bagong Ilog, Pasig City

Dear **Ms. Adizas**:

The attached Purchase Order No. 2023-06-059 dated 14 June 2023 in the amount of **Eight Hundred Eighty-Two Thousand Nine Hundred Thirty Pesos (P882,930.00)** for the **supply and delivery of fifteen (15) units of laptop computers for the Information and Communications Technology Service of the Department of Justice** having been approved, notice is hereby given to **Unison Computer Systems, Inc.** to proceed with the delivery of goods in accordance with the terms and conditions provided in the said Purchase Order and the schedule requirement herein specified:

ITEM NO.	DESCRIPTION	QUANTITY/UNIT	DELIVERY PERIOD
1	<b>Acer TMP214-53G (Black) – Wireless mouse, laptop backpack</b>	15 units	Ninety (90) calendar days upon receipt of Notice to Proceed

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Procurement Management Division

Very truly yours,

**JESSE H.T. ANDRES**

*Undersecretary*

*Head of the Procuring Entity*

As per DO No. 292 dated 08 July 2022

**Conforme:**

  
**NIKKA EHLA B. ADIZAS** 22 JUN 2023  
Printed name and signature of the representative