



Republika ng Pilipinas
KAGAWARAN NG KATARUNGAN
Department of Justice
Manila

NOTICE TO PROCEED

Mr. MARK RICHARD M. VENUS

Director

EI2 TECH INC.

312 Shaw Blvd., Pleasant Hills

Mandaluyong City

Dear **Mr. Venus**:

The attached Contract Agreement No. 2023-06-009 in the amount of **Two Hundred Fifty-Nine Thousand Pesos (P 259,000.00)** for the **creation of Board of Claims infomercials for various social media platforms** having been approved, notice is hereby given to **EI2 Tech Inc.** to proceed with the delivery of services in accordance with the terms and conditions provided in the said Contract Agreement and the schedule requirement herein specified:

ITEM NO.	DESCRIPTION	QUANTITY/UNIT	DELIVERY PERIOD
1	Creation of Board of Claims infomercials for various social media platforms	1 lot	Thirty (30) days upon receipt of Notice to Proceed

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Procurement Management Division

Very truly yours,

NICHOLAS FELIX L. TY

Undersecretary

OIC-Head of the Procuring Entity

As per DO No. 373 dated 03 July 2023

Conforme:

MARK RICHARD M. VENUS 7/27/23

Printed name and signature of the representative