



Republika ng Pilipinas
KAGAWARAN NG KATARUNGAN
Department of Justice
Manila

NOTICE TO PROCEED

Mr. ROLANDO G. SAJONIA
Authorized Representative
GREEN AIR AIRCONDITIONING SERVICES
P2 B1 L7 Lavanya Subdivision, Bacao II
General Trias, Cavite

Dear **Mr. Sajonia**:

The attached Purchase Order No. 2023-05-051 dated 30 May 2023 in the amount of **Twenty Thousand Three Hundred Pesos (₱20,300.00)** for the **reprocess of one (1) unit of split type, inverter air-conditioning unit and repair of one (1) unit of split type, inverter air-conditioning unit** having been approved, notice is hereby given to **Green Air Airconditioning Services** to proceed with the delivery of goods in accordance with the terms and conditions provided in the said Purchase Order and the schedule requirement herein specified:

ITEM NO.	DESCRIPTION	QUANTITY/UNIT	DELIVERY PERIOD
1	Reprocess of Split-type, Inverter Air-Conditioning Unit	1 unit	Seven (7) working days upon receipt of the Notice to Proceed.
2	Repair of Split-type, Inverter Air-Conditioning Unit	1 unit	Seven (7) working days upon receipt of the Notice to Proceed.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Procurement Management Division

Very truly yours,


JESSE H.T. ANDRES
Undersecretary

Head of the Procuring Entity
As per DO No. 292 dated 01 July 2022

Conforme:


ROLANDO SAJONIA 11 3 JUN 2023
Printed name and signature of the representative