



Republika ng Pilipinas  
**KAGAWARAN NG KATARUNGAN**  
*Department of Justice*  
*Manila*

**NOTICE TO PROCEED**

**MS. DONNA LYN DONCILLO**  
*Senior Sales Executive*  
**Robinsons Land Corporation**  
**Summit Hotels & Resorts**  
7/F Robinsons Cyberscape Alpha  
Garnet & Sapphire Roads, Ortigas Center  
Pasig City

Dear **Ms. Doncillo**:

In connection with the Contract for the **Lease of Venue with Accommodation for the Administrative Order No. 35 Regional Training in Region VIII on 17-21 July 2023 and 31 July 2023-04 August 2023** in the amount of **One Million Four Hundred Eighty-Seven Thousand Pesos (₱ 1,487,000.00)**, notice is hereby given to **Robinsons Land Corporation (Summit Hotels and Resorts)** to proceed with the performance of the agreed service upon receipt hereof, in accordance with the terms and conditions provided in the said Contract and the schedule requirement as herein provided:

LOT NO.	DESCRIPTION	DATES	CONTRACT PRICE
1	Lease of Venue with accommodation for 65pax	17-21 July 2023 and 31 July 2023-04 August 2023	₱1,487,800.00

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Procurement Management Division.

Very truly yours,

**USEC. JESSE H. T. ANDRES**  
*Head of Procuring Entity*  
As per D.O. No. 292  
dated 01 July 2022

Conforme:

17 JUL 2023

Printed name and signature of the representative