



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF JUSTICE
NATIONAL PROSECUTION SERVICE
OFFICE OF THE REGIONAL PROSECUTOR
REGION III
REQUEST FOR QUOTATION



Company Name: _____
Address: _____

Date: August 29, 2023
RFQ No.: 2023-08-0009

Please quote your lowest price on the items / listed below, inclusive of tax, and submit your quotations duly signed by your representative and should be returned to this office within 1 day from receipt hereof..

JOCELYN C. SAN PEDRO-MAAT
Sr. Assistant Regional Prosecutor &
Chairperson, BAC NPS Region III

Terms and Conditions:

- The Approved Budget for the Contract (ABC) is Php 750,000.00. Send Bill Payment to DOJ Manila Through ORP-III;
- Price Quotation should be inclusive of 5% Final VAT and Expanded Withholding Tax (EWT) of 1%;
- Price validity shall be period of thirty (30) calendar days;
- Delivery Period will be on September 18 - 22, 2023;
- If awarded the contract, processing and payment shall be made after the complete delivery of services/supplies and final acceptance;
- Refusal to accept an award maybe ground for imposition of administrative sanctions under Rule XXII, Revised IRR, RA 9184;
- The procuring entity may terminate the contract, in whole or in part, at any time for unsatisfactory service;
- PhilGeps Registration Certificate, Valid Mayor's Permit, Income Tax Return, DTI Registration and Omnibus Sworn Statement shall be attached upon submission of the quotation.

Item No.	Unit	Items and Description	Quantity	Unit Price	Total Amount
1 lot	pax	Training for PNP Law Enforcers on Case Build-up by the DOJ Prosecutors on September 18 to 22, 2023 (Sessions 3 & 4) -meals, room accommodations, and function rooms including its amenities, such as tables and chairs, lights and sound system and projector screen setup.	50		
		SESSION 3 (September 18-20, 2023)			
		September 18, 2023			
		- room accommodation for 50 pax			
		*Check-in: September 18, 2023; check-out: September 20, 2023			
		- function hall (Two Air conditioned Function Halls each with lights, sound system including at least 4 microphones, 4 flip boards or easel boards and projector screen setup)			
		1 function hall good for 50 pax			
		1 function hall good for 25 pax (break out room)			
		- lunch for 50 pax			
		- pm snack for 50 pax			
		- dinner for 50 pax			
		September 19, 2023			
		-room accommodation for 50 pax			
		- function hall (Two Air conditioned Function Halls each with lights, sound system including at least 4 microphones, 4 flip boards or easel boards and projector screen setup)			
		1 function hall good for 50 pax			
		1 function hall good for 25 pax (break out room)			
		- breakfast for 50 pax			
		- am snack for 50 pax			
		- lunch for 50 pax			
		- pm snack for 50 pax			
		- dinner for 50 pax			
September 20, 2023					
-room accommodation for 50 pax					
- function hall (Two Air conditioned Function Halls each with lights, sound system including at least 4 microphones, 4 flip boards or easel boards and projector screen setup)					
1 function hall good for 50 pax					
1 function hall good for 25 pax (break out room)					
- breakfast for 50 pax					
- am snack for 50 pax					

	SESSION 4 (September 20-22, 2023)			
	September 20, 2023			
	- room accommodation for 50 pax			
	*Check-in: September 20, 2023; check-out: September 22, 2023			
	- function hall (Two Air conditioned Function Halls each with lights, sound system including at least 4 microphones, 4 flip boards or easel boards and projector screen setup)			
	1 function hall good for 50 pax			
	1 function hall good for 25 pax (break out room)			
	- lunch for 50 pax			
	- pm snack for 50 pax			
	- dinner for 50 pax			
	September 21, 2023			
	-room accommodation for 50 pax			
	- function hall (Two Air conditioned Function Halls each with lights, sound system including at least 4 microphones, 4 flip boards or easel boards and projector screen setup)			
	1 function hall good for 50 pax			
	1 function hall good for 25 pax (break out room)			
	- breakfast for 50 pax			
	- am snack for 50 pax			
	- lunch for 50 pax			
	- pm snack for 50 pax			
	- dinner for 50 pax			
	September 22, 2023			
	-room accommodation for 50 pax			
	- function hall (Two Air conditioned Function Halls each with lights, sound system including at least 4 microphones, 4 flip boards or easel boards and projector screen setup)			
	1 function hall good for 50 pax			
	1 function hall good for 25 pax (break out room)			
	- breakfast for 50 pax			
	- am snack for 50 pax			
pax		50		

SUPPLIER'S ATTESTATION

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above.

Printed Name / Signature: _____

Position in the Firm : _____

Business Address: _____

Telephone Number: _____

Canvassed/Receivedby: _____