



Republika ng Pilipinas
KAGAWARAN NG KATARUNGAN
Department of Justice
Manila

DEPARTMENT CIRCULAR NO. **023**_{CS}

SUBJECT : RECONSTITUTION OF THE REVISION OF FEES COMMITTEE

DATE : APR 13 2023

In the interest of the service and pursuant to Administrative Order (AO) No. 31, s. 2012 and Joint Circular No. 1-2013 of the Department of Finance, Department of Budget and Management and National Economic Development Authority (DOF-DBM-NEDA), the Revision of Fees Committee, this Department, is hereby reconstituted as follows:

Chairperson: Undersecretary-in-Charge for Finance

Vice Chairperson: Assistant Secretary-in-Charge for Finance

Permanent Members: Head of Financial Service
Chief of Accounting Division
Chief of Budget Division

Ad hoc Members: Head of the Office/Program/Unit responsible for collection/implementation
Planning Officer of the Office/Program/Unit imposing the fees and charges

The Committee shall have the following functions and responsibilities:

1. Review existing fees and charges and conduct a study on the necessity of imposing new/revised ones, gathering data on the costs of delivery of services in order to compute the appropriate rates that will recover these costs;
2. Ensure that the Guiding Principles and Rules in the Determination of Rates under DOF-DBM-NEDA Joint Circular No. 1-2013 are observed;
3. Submit to the Secretary of Justice reports and recommendations regarding proposed new/revised fees and charges containing the results of the aforementioned study, including the legal and material bases and justification for the proposed rates, as well as comments or feedback received from the public, if any;
4. Coordinate with the Task Force on Fees and Charges on matters pertaining to the implementation of AO No. 31, s. 2012 and DOF-DBM-NEDA Joint Circular No. 1-2013; and

5. Keep and maintain all records pertaining to the implementation of AO No. 31 and DOF-DBM-NEDA Joint Circular No. 1-2013.

This Circular supersedes Department Circular No. 011 dated 27 May 2021, takes effect immediately, and shall remain in force unless amended, modified and/or revoked.


JESUS CRISPIN C. REMULLA
Secretary

Copy furnished:
All concerned.

Department of Justice
CN: O202304112

