



Republika ng Pilipinas
KAGAWARAN NG KATARUNGAN
Department of Justice
Manila

DEPARTMENT CIRCULAR NO. 002

SUBJECT : DELINEATION OF DUTIES AND RESPONSIBILITIES

DATE : JAN 16 2023

In the interest of the service and pursuant to the provisions of existing laws, **Department Circular (D.C.) No. 029** dated 13 September 2022 (*Re: Delineation of Duties and Responsibilities*) is hereby specifically amended as follows:

1. **Assistant Secretary FREDDERICK A. VIDA** is hereby designated as the alternate representative of Undersecretary Brigido J. Dulay for the **Finance, Administration and Personnel Services Cluster**, in lieu of OIC-Assistant Secretary SAPP Gabriel Lorenzo L. Ignacio.¹
2. **Assistant Secretary FRANCIS JOHN L. TEJANO** is hereby designated as the alternate representative of Undersecretary Deo L. Marco for the **Corrections Cluster**, in lieu of Assistant Secretary Jose Dominic F. Clavano IV.²

In addition to the foregoing, Assistant Secretary Vida and Assistant Secretary Tejano may hereafter be designated by the Secretary to perform such other functions, duties and responsibilities as will be required by the exigency of the service.

Further, the general provisions of D.C. No. 029 s. 2022 shall continue to govern the implementation of this Circular.

All Department orders, circulars, and issuances inconsistent herewith are hereby revoked. This Circular takes effect immediately and shall remain in force until further orders.

JESUS CRISPIN C. REMULLA
Secretary

Department of Justice
CN: O202301046



¹ In view of OIC-Assistant Secretary SAPP Ignacio's transfer to the Office of the President.

² Assistant Secretary Clavano shall continue to perform his other duties and responsibilities under D.C. No. 029 s. 2022 not otherwise included under the Corrections Cluster.