



Republika ng Pilipinas  
**KAGAWARAN NG KATARUNGAN**  
*Department of Justice*  
Manila

**DEPARTMENT CIRCULAR NO:** 001

**SUBJECT : DELINEATION OF DUTIES AND RESPONSIBILITIES IN THE OFFICE OF THE SECRETARY PROPER**

**Date : 10 January 2023**

---

In the interest of justice and pursuant to the provisions of existing laws, the following duties and responsibilities under the Office of the Secretary Proper as reflected in Department Circular No. 029 dated 13 September 2022 is hereby delegated to **Assistant Secretary JOSE ARTURO R. MALVAR**.

1. **Office of the Cybercrime (OOC); and**
2. **Land Registration Authority (LRA):**

It is understood that **Assistant Secretary JOSE ARTURO R. MALVAR** shall be the Alternate Representative and continue to have direct supervision and control over matters delegated above. This delegation shall be in addition to the existing duties and responsibilities of Assistant Secretary Malvar.

This Circular amends Department Circular No. 029 dated 13 September 2022, takes effect immediately, and shall remain in force until further orders.

**JESUS CRISPIN C. REMULLA**  
*Secretary*

Department of Justice  
CN: O202301042



Copy Furnished:  
All concerned.