

Friday, June 16, 2023

BAYVIEW PARK HOTEL MANILA

"Your Home by the Bay"

1118 Roxas Boulevard corner United Nations Avenue,
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MR. JESSE HERMOGENES T. ANDRES
Undersecretary
DEPARTMENT OF JUSTICE
HEAD OF THE PROCURING ENTITY
AS PER DO NO. 299 DATED 01 JULY 2022

CONTRACT

**"PLANNING SESSION FOR TRAINING OF PNP LAW ENFORCERS
BY DOJ PROSECUTORS AND REPRESENTATIVES"**
**ROOM ACCOMMODATION WITH BUFFET BREAKFAST
FOR 30 STANDARD TWIN ROOMS AMD 10 STANDARD SINGLE ROOMS
AND BANQUET SEMINAR WITH MEALS
FOR JUNE 22-23, 2023**

Dear Sir,

Warmest Greetings from the Bayview Park Hotel Manila!

A 3-star hotel located along Roxas Boulevard fronting US Embassy with full view of Manila Bay, easily accessible from Ninoy Aquino International Airport, the PICC, CCP, PTTC and World Trade Center. Walking distance to airline and travel offices, malls, galleries and entertainment centers!

BAYVIEW PARK HOTEL has been known for warm & personalized service, flexibility and good quality of food at very reasonable rates. In this regard, please allow us to offer our hotel for your Room Accommodation requirements as well as your venue for small to medium-sized training and seminars.

I. STANDARD ROOMS: Room Accommodation with Buffet Breakfast

STANDARD Rooms	(Includes Room Accommodation with Buffet Breakfast)
Single Occupancy	Php 3,300 / night
Twin Occupancy	Php 3,500 / night
Triple Occupancy	Php 4,800/ night

Check – In Procedure:

- Standard Check – In is 1400 H and Check – Out is 1200H
- Early check – in is allowed from 1200H without additional charge if rooms are available, but if rooms are not yet available, check-in will be at 1400H, earlier than 1200H will have an additional charge of Php1,000 per room
- Late check – out is until 1200H without extra charge, below are late out check out charges:
 - 1:01pm -2:00pm: Php500.00Net / Room
 - 2:01pm -3:00pm: Php1,000.00Net / Room

Package Inclusions:

- ❖ Pre – registration (attached Confirmation / Contract for the group booking)
- ❖ Overnight Accommodation in a Superior Room with Buffet Breakfast

BANQUET MEAL RATES: Php1,300.00net

- ❖ AM SNACK with chilled juice (Php200.00net/person/day)
- ❖ PM SNACK with chilled juice (Php200.00net/person/day)
- ❖ Buffet Lunch with Ice tea (Php900.00net/person/day)

(Minimum requirement of 25 persons above for a Buffet meal requirement inside the function room)

- ❖ Complimentary Wi-Fi inside the room (password to be given upon check-in)
- ❖ Coffee and tea making facilities
- ❖ Personal Hairdryer Facility inside the room
- ❖ Complimentary Safety Deposit Box inside the room
- ❖ Personal Hairdryer Facility inside the room
- ❖ 10% discount at the Business Center
- ❖ Complimentary use of the Swimming Pool (deck) from 7am-5pm (for NON QUARANTINE GUESTS)
- ❖ Complimentary use of Fitness Gym (deck) from 7am-5pm (for NON QUARANTINE GUESTS)
- ❖ Inclusive of government taxes

Function Rooms:

- ❖ **FOR LIVE IN:** Complimentary use of the function room as follows:

June 23, 2023 / Plenary & Meal Venue: _____ /8:00am-5:00pm

****Buffet Breakfast- part of in-house guest**

AM Snack	60 persons
Buffet Lunch	60 persons
PM Snack	60 persons

II. **Banquet Set – Up and Amenities:**

- ❖ To be advised: _____ set up (with physical distancing)
- ❖ Alcohol Dispenser
- ❖ Complimentary face mask holder (1st day) only
- ❖ Registration table w/ telephone
- ❖ Complimentary WIFI connection inside the function room for 15 connections
- ❖ Waived electricity charge for 8 lap top & LCD (lap tops c/o engager)
- ❖ Complimentary use of 1 LCD Projector (c/o Hotel), waived electricity charge for LCD projector and laptop (c/o Engager)
- ❖ 1 Whiteboard with marker & eraser/2 Flipcharts w/ paper & pens; Pads & Pencils (1st day only)
- ❖ Philippine flag and national anthem
- ❖ 1 Screen / PA system with 2 microphones with stand / 1 wireless mic (for the speaker)
- ❖ Lots of Extension cords
- ❖ Flowing coffee & tea / Assorted candies & mints / water dispenser inside the function room
- ❖ 6 parking slot free of charge; Php100net/car in excess

** Please take note for last minute banquet confirmation menu will be under chef discretion

** If use of function room shall exceed time allotment Venue rental fee on per hour basis shall be charged or additional snack must be ordered. Fee would depend on the function room used

III. ADDITIONAL OTHER CHARGES (upon Request):

- Additional LCD Projector : P 5,000.00 net / day
- WiFi connection charges : depends on the number of laptop/day

IV. CANCELLATION POLICY/CONTRACT PROVISION/HOUSE RULES:

For Rooms:

- One night room charge will be imposed (from the total number of rooms blocked) if cancellation is not received within 72 hours for INDIVIDUAL bookings.
- For GROUP room bookings will be imposed (from the total number of rooms blocked) if cancellation is not received within 72 hours for INDIVIDUAL booking

For Banquets:

- THE ENGAGER shall pay 50% of the function room rental if cancellation of a confirmed booking made 30 days before the function, 75%, if made 29 – 15 days before; and full rent if made 15 – 7 days before the function – unless the function is merely postponed, or if the ENGAGER compensates for the cancellation by booking a new function within 30 days.
- THE ENGAGER shall pay 100% of the contracted price and guaranteed minimum number of covers if cancellation is made less than 7 days before the function. Any loss, damage or injury that the HOTEL and/or other HOTEL guests may suffer, attributable to acts or omissions of the ENGAGER and/or his guest/s during the contracted function, shall give rise to the latter's liabilities which the Hotel/Guests may recover under existing laws.

For Send Bill Arrangements a Letter of Authorization or Certificate of Availability of Funds, Notice of Award, Notice to Proceed with Purchase Order must be forwarded upon signing of contract.

Payments are non-refundable or transferable unless, otherwise, cancellation due to Natural Calamities or other valid reasons. Refund Payments are subject to tax deductions and Service Charge.

The hotel reserves the right to refuse/ auto-cancel the above arrangements should there be failure to comply with the provisions listed.

ACCOUNT INFORMATION FOR DEPOSITS:					
METROBANK ERMITA	LANDBANK MANILA	U.N. BPI – U.N. MANILA	BDO – Padre Faura, Ermita Manila	PAYMAYA ACCOUNT	GCASH ACCOUNT
Account Name: BAYVIEW PARK HOTEL	Account Name: BAYVIEW HOTEL DEVELOPMENT CORP	Account Name: BAYVIEW HOTEL	Account Name: BAYVIEW PARK HOTEL	Account Name: BAYVIEW PARK HOTEL	Account Name: BAYVIEW PARK HOTEL
Peso Account: 033-3- 00371292-3	Peso Account: 1442- 1035-57	Peso Account: 008101-0026-76	Peso Account: 449- 010-8845	Merchant ID: EFS102675422	SIM ID: 09564539360 (This number is for QR Payment only)
Dollar Account: 003-2- 03300410-3		Swift Code: BOPIPHMM			

We hope that the above terms merit your approval. Should you have further queries and concerns, please do not hesitate to contact us at telephone numbers (632) 8526.1555 loc. 1728, Sales & Marketing direct line (632) 8526-1538 or at mobile numbers (0915) 9978813 and official email add: mabernadettejutie@bayviewparkhotel.com and fax numbers (632) 8521-1285.

Again, thank you very much and we look forward to welcoming you and your guests, and assure them of the best personal service to make your stay pleasant and memorable.

Room Accommodation with Banquet Meals for DEPARTMENT OF JUSTICE (June 22-23, 2023)

Room Accommodation						
Date	Room Type	No. of Rooms	No. of Nights	Rate	Total	
June 22-23, 2023	Single Rooms	30	1	PHP 3,300.00	₱	99,000.00
June 22-23, 2023	Twin Rooms	10	1	PHP 3,500.00	₱	35,000.00
Room Charges TOTAL						₱ 134,000.00
Date	Meals	No. of persons	No. of Days	Rate	Total	
June 23, 2023	AM,PM Snacks and Lunch	60	1	PHP 1,300.00	₱	78,000.00
Banquet Charges TOTAL						₱ 78,000.00
GRAND TOTAL (Rooms & Banquet)						212,000.00

Sincerely,



MS. MA BERNADETTE ELIZE L. JUTIE
Sales Account Executive

Reviewed by:



MS. KRISTINE "MILES" SANTOS
Manager - Corporate Sales Account

Noted by:



Mr. EUGENE T. YAP
General Manager
BAYVIEW PARK HOTEL

CONFORME:



ATTY. JESSE HERMOGENES T. ANDRES
Undersecretary
DEPARTMENT OF JUSTICE

22 JUN 2023